

**Annexure-I**

**List of Equipments-A/C & Water Coolers**

Sr. No.	Description of item	Make	Type	Year of purchased	Qty	Location of fixing
1	2.00 TR	LG	Split	2011-12	2	Board Room
2	2.00 TR	LG	Split	2011-12	1	Chairman Room
3	2.00 TR	Voltas	Split	2012-13	2	Class Room -01
4	2.00 TR	Voltas	Split	2012-13	3	Class Room -02
5	2.00 TR	Voltas	Split	2013-14	1	Meeting Room- Parisanvad
6	2.00 TR	Voltas	Split	2012-13	1	EDP Server Room
7	1.5 TR	LG	Split	2010-11	1	Library-EPABX unit
8	1.5 TR	LG	Split	2011-12	1	Meeting Room- Manthan
9	1.5 TR	LG	Split	2012-13	1	Account Server Room
10	1.5 TR	Voltas	Split	2013-14	1	Hostel Room - 10
11	1.5 TR	LG	Split	2013-14	1	Hostel Room - 07
12	1.5 TR	LG	Split	2013-14	1	Hostel Room - 08
13	1.5 TR	LG	Split	2011-12	1	UPS Room (near Parisanvad)
14	1.5 TR	LG	Split	2011-12	1	UPS Room (near Project wing)
15	1.0 TR	LG	Split	2016-17	1	Hostel Room - 09
16	1.0 TR	LG	Split	Side Fx	1	Account Server Room
17	1.0 TR	LG	Split	2014-15	1	Hostel room-06
18	Water cooler	Blue Star	80 Ltr	2012-13	1	Plaza-Fountain area-Admin bld
19	Water cooler	Blue Star	80 Ltr	2008-09	1	Canteen dining hall
20	Water cooler	Blue Star	40 Ltr	2012-13	1	Hostel first floor-room no-20
21	Water cooler	Blue Star	40 Ltr	2012-13	1	VAPCOL Office
				<b>21+4</b>		
<b>TOTAL</b>				<b>25 No</b>		

**Scope of work.**

**Maintenance includes**

Inspect & Clean air filter as per maintenance manual. Check units heat & cools.

Check of abnormal noise vibration in Indoor & Outdoor unit.

Check refrigerant pipe connection for signs of Gas leakages

Remove rubbish & dust accumulation from out door coil fins

Check & clean indoor unit condensate tray & drain

Clean coil & straighten damaged fins on both side (in & outdoor)

Check suction & discharge operating pressure

Cleaning of internal tank of water cooler.

Check operation of de-ice controls, HP, LP-safety controls & compressor contactor

Check the all electrical connections, control & safety functions

Checking of all parts related with proper functioning.

Provide Quarterly Servicing Report

**Signature of Agency**

**Seal of Agency**

**Date:**