

## INVITATION FOR QUOTATION

To

Date: 08.02.2019

Dear Sir,

**Sub : INVITATION OF QUOTATION FOR ANNUAL RATE CONTRACT FOR PAINTING / PATCH WORK TO VARIOUS SECTIONS AT BAIF,WARJE CAMPUS , PUNE FOR PERIOD 01<sup>st</sup> April 2019 TO 31<sup>st</sup> March 2020**

1. You are invited to submit your most competitive rates for painting works for following work .Proforma for quotation shall be in requisite format. Proforma will be made available in soft form on Baif's website [www.baif.org.in](http://www.baif.org.in). The quotation shall be in this Proforma on the letter head of the service provider(s). Rs.100/- shall be paid at the time of submission of the quotation **on or before 16.02.2019. upto 5.00 pm.**

<b>Brief Description of the Work</b>	<b>Specifications*</b>	<b>Place</b>
<b>PAINTING /PATCH WORK.</b> (Including Material)	AS PER ANNEXURE 1	BAIF Development Research Foundation, Warje, Pune.

**Scope of work:** Work includes all type of patch painting work of old & new buildings in BAIF Development Research Foundation, Warje, Pune.

### 2. Bid Price

- a) Rates quoted should be inclusive of all taxes
- b) Rates quoted should be inclusive of transport, loading & unloading charges.
- c) The Prices shall be quoted in Indian Rupees only.
- d) Bidder should verify the site condition.

3. Each bidder shall submit only one quotation.

### 4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission. However the rates finalized will be applicable for a period from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.

### 5. Evaluation of Quotations

BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) Confirm to the terms and conditions and specifications.

The Quotations would be evaluated for all items together.

## 6. Award of contract

BAIF will award contract to the Contractor whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. In case the selected agency fails to execute specified work in time or refuse to undertake the work due to any reasons, or quality of work is not satisfactory, BAIF is free to execute the work through any other agency within the rates finalized.


- 6.1 Notwithstanding the above, BAIF reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - 6.2 The bidder whose quotation is accepted will be notified of the award of the rates contract by BAIF prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.
7. **Payment to contractor:** Payment shall be made within 10 days after certification by Admin/ Infra Dept. of BAIF on basis of actual measurements of executed work.
  8. Documents to be submitted with quotation: PAN Card copy , GST number ( if applicable)
  9. You will be responsible for the death/injury of your person/s on duty. You will also be responsible for damage physical loss & installations, equipment and accessories by accident and loss due to negligence on the part of you or your person/s. You shall produce the documentary proof of Workmen Compensation Insurance Policy/ESIC for those workers who will be deployed in BAIF campus.

### **SPECIAL NOTE :-**

- Service provider should submit the list of clients having contact number of concern person.
- Both the parties will reserve the rights to terminate the contract by giving notice **ONE MONTH.**

We look forward to receive your quotation.

**BAIF Development Research Foundation**

  
**Sharmila Jadhav,**  
**Administrative Officer,**  
**BAIF Development and Research Foundation**  
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