

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

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**INVITATIONS FOR QUOTATION FOR PURCHASE OF CHAFF CUTTER IN
PROJECT "CWDP under NRLM (M.P.)"**

To,

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Dear Sir / Madam,

You are invited to submit your most competitive quotation for purchase/requirement of with following specification per set:

| Brief description of the product | Specifications and scope | Place of delivery & Quantity | Delivery time |
|--|---|--|---------------|
| Chaff Cutter (Double Blade) | <ul style="list-style-type: none">• Branded or any Best brand With ISI Mark• Manual & Option for power driven• Easy To cut in small size• Heavy Body with Safety of finger & hand• Maintenance Free• Fully Completed with installation | <ol style="list-style-type: none">1. Rajpur, Dist. Barwani (M.P.) - 252. Samnapur, Dist. Dindor (M.P.) - 253. Karhal, Dist. Siopur (M.P.) - 35 | 15-30 Day's |

Note: Photo of Chaff Cutter should be provide with quotation

1. Quoted Price:

- a. The contract shall be for full quantity as described above.
- b. The bidder should strictly adhere to the formats & requirements of Annexure A & Annexure B while submitting the Price Bid respectively. Offers not conforming to the formats are liable to be rejected.
- c. All duties, taxes, F.O.R. and loading unloading charge and other levies payable by the bidder shall be included in the goods / services and shall stand final.
- d. The rates quoted for each goods / service shall be fixed for the duration of the contract and shall not be subject to adjustment.
- e. Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- f. The prices shall be quoted in Indian Rupees only

2. Each bidder must submit only one quotation. Bidder shall not contact other bidders in matters relating to this Quotation**3. Validity of quotations:**

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

4.0 Terms

1. Supplier needs to adhere to the specifications and standards mentioned while supplying material. The inferior quality material will not be accepted and for that payments cannot be made.
2. The payments will be made within 20-25 days of receipt of trial and receipt note of materials. Payment will be made by cheque or NEFT or RTGS as per the steps mentioned above.
3. The costs per Chaff Cutter should be in the formats mentioned with specification including GST and transport directly to the site by the supplier
4. The supplier has to provide PAN no. & GST no.
5. The supplier should be manufacturer or distributor or dealer of a firm filling up the tender and is registered as per the rules of government
6. Purchase order from time to time will be issued accordingly as per the decision of BISLD Purchase committee depending upon the need of farmers.
7. Location for supplying Chaff Cutter are: Cluster Office-
 - Block HQ- Rajpur , Dist- Barwani (M.P.)
 - Block HQ- Samanpur, Dist- Dindor (M.P.)
 - Block HQ- Karhal, Dist- Siopur (M.P.)

4. Evaluation of quotations:

Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms & conditions and specifications in the following manner.

- a. The evaluation will be done excluding the GST (if any)
- b. The evaluation would be done for all the goods / services put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. We will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.
- c. Compare terms & conditions and specifications

5. Award of contract:

- a. The contract will be awarded to the bidder/s whose offer has been determined to be substantially responsive and suit best to requirement. BAIF, prior to expiration of the offer validity period, will notify the bidder/s whose offer is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order.
 - b. Purchaser prior to the expiration of the quotation validity period will notify the bidder whose quotation is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order.
 - c. Notwithstanding the above, purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
6. Normal commercial guarantee / warranty shall be applicable to the supplied goods

