

To

Date : 04.09.2017.

Dear Sir,

SUB :INVITATION FOR QUOTATION FOR-- Supply & Installation of Composite Display Board along with associated work at BAIF ,Warje,Pune.

1. You are invited to submit your most competitive quotation for the following work:-

| Description of the Items | Qty |
|---|--------|
| Supply & Installation of Composite Display Board along with associated work at BAIF ,Warje,Pune, as per attached Annexure-I | 01 JOB |

2 Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST tax in connection with the Job shall be shown separately & Bidder should provide valid Registration Numbers of the PAN & GST.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) Delivery and Transportation at bidder's cost.
- f) The Prices shall be quoted in Indian Rupees only.
- g) The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.
- h) You have to restore the area damaged to normal on completion of works and no other damage are to be made to any structure (in campus & to the Premises etc while installation) & if any damage will occur the it will be rectified at your cost immediately.You will take all necessary measures for the safety of your workmen during the installation.

3 Each bidder shall submit only one quotation.

4 Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

5 Evaluation of Quotations

BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) Conform to the terms and conditions, and specifications.

6 Award of contract

BAIF will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

6.1 Notwithstanding the above, BAIF reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

6.2 The bidder whose bid is accepted will be notified of the award of contract by BAIF prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase/work order

6.3 Work completion period is 15 days from date of commencement

7 Payment Terms

7.1 50% Advance along with Work Order.

7.2 50% with in 10 days after completion of work satisfactory.

8 Deductions:

8.1 TDS @2.00 % of the bill value OR as per statutory provision as applicable at the time of payment.

8.2 If a selected bidder fail to complete the work within stipulated time, there will be a penalty of Rs. 5000/- per day.

9 Last Date for submission of the bid: 11.09.2017.

We look forward to receiving your quotations and thank you for your interest in this project



Sujit Gijare

Group Vice-President - Human Resources & Administration

BAIF Development and Research Foundation

Dr. Manibhai Desai Nagar, Warje Pune

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