



BAIF Institute for Sustainable Livelihoods and Development
Lachhakadi, PO Gangpur, Vansda, Navsari – 396580
Tel.: 02630 244005

TENDER
FOR

WATERPROOFING/REPAIRS OF BUILDINGS AT KAPRADA (DIST: VALSAD) FOR BAIF INSTITUTE
FOR SUSTAINABLE LIVELIHOODS & DEVELOPMENT

Address for communication

BAIF Vrindavan campus, Lachhakadi
Ta: Vansda , Dist: Navsari ,Gujarat 396580
Phone: 02630 244005
Email: dhruva_org@redimail.com

Time schedule

Availability of bid document	Bid document can be collected from 22 nd June 11.00 hr to 29 th June 2017 11.00 hr from BAIF's Lachhakadi campus or downloaded from www.baif.org.in / www.bisld.org.in
Due date and time for submission of tender	17:00 hr on 29 th June 2017



BAIF Institute for Sustainable Livelihoods and Development
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INVITATION FOR SEALED TENDERS FOR WATERPROOFING /REPAIRS OF BUILDINGS AT
KAPRADA (DIST. VALSAD)

Date: 22.06.2017

1. BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS & DEVELOPMENT (BISLD) invites bids for the construction of works detailed in the table. The bidders may submit bids for all of the works indicated in the table below.
2. Bid documents may be purchased from the office of BISLD, BAIF Vrindavan campus, Lachhakadi, Ta: Vansda, Dist: Navsari, Gujarat – 396580 for a non-refundable fee of ₹300/- in cash. The bid documents may also be downloaded from the website in which case the fee of ₹300/- may be paid during bid submission.
3. Bids must be accompanied by Earnest Money Deposit of the amount specified for the work in the table below, drawn in favour of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS & DEVELOPMENT**. EMD will have to be in the form of Demand Draft of any scheduled bank payable at **Vansda** and shall have to be valid for 45 days beyond the validity of the bid. EMD shall be returned without interest after evaluation & selection.
4. Bids must be submitted to **BAIF's Lachhakadi campus on or before 17.00 hours on 29.06.2017**. Late bids will be rejected.
5. The address for communication is as under:
BAIF Institute for Sustainable Livelihoods and Development
BAIF Vrindavan campus, Lachhakadi, Ta.: Vansda, Navsari – 396580, Gujarat
Name & designation of authorized person: **Shri. R.K. Warriar, Addl. Chief Programme Executive**
Email: **dhruva_org@rediffmail.com**
Tel: **02630 244005**
Web.: **www.baif.org.in / www.bisld.org.in**

Sr. no	Name of work	EMD (₹)	Cost of document (₹)	Period of completion
1	Waterproofing / repairs to buildings at Kaprada (Dist. Valsad)	10,000	300	60 days



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Tel.: 02630 244005

INVITATION FOR TENDER FOR WATERPROOFING /REPAIRS OF BUILDINGS AT KAPRADA (DIST VALSAD)

To

Date: 22nd June 2017

Dear Sir,

Sub: INVITATION FOR TENDERS FOR WATERPROOFING/REPAIRS OF BUILDINGS AT KAPRADA (DIST VALSAD)

1. You are invited to submit your most competitive bid for the following works.

Brief description of the works	Period of completion
WATERPROOFING/REPAIRS TO BUILDINGS AT KAPRADA (DIST VALSAD)	60 days from the award of contract

2. To assist you in the preparation of your bid, we are enclosing the following.
 - 2.1 Instruction to Bidders
 - 2.2 Bid formats with detailed bill of quantities

You are requested to provide your offer latest by 17:00 hr on 29th June, 2017

We look forward to receiving your bids and thank you for your interest in this project.



Instruction to Bidders

1. **Scope of works**

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS & DEVELOPMENT invites bids for the construction of works detailed in the table.

Brief description of the works	Period of Completion
WATERPROOFING/REPAIRS TO BUILDINGS AT KAPRADA (DIST VALSAD)	60 days from the award of contract

The successful bidder will be expected to complete the works by the intended completion period specified above.

2. **Qualification of the bidder**

2.1 Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer / main contractor) at least four similar works of cumulative value not less than ₹10 lacs over the period of last 5 years.

2.2 The following work will be considered as similar- terrace water proofing using Dr Fixit or equivalent products, water proofing of wall surfaces using Dr Fixit or equivalent products.

2.3 Valid license as skilled water proofer trained by Dr Fixit or equivalent.

3. The bidders should have valid Service Tax, PAN, VAT & IT returns for previous 3 years.

4. **Bid Price**

4.1 The contract shall be for the whole works as described in the bill of quantities. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.

4.2 All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.

4.3 The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

4.4 The rates should be quoted in Indian Rupees only.

5. **Submission of bids**

5.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

5.1 Each bidder shall submit only one bid.

5.3 Tenders shall be submitted in sealed envelopes only.

5.4 Envelope 1 (approx. 30 cm x 25 cm) should be sealed and super scribed **“Techno-Commercial Bid for Waterproofing / repairs to buildings at Kaprada (Dist. Valsad)”**.



Contact details of the bidder should be stated on front side bottom left of the envelope. This envelope should contain

- a. Techno-commercial bid filled as per format with date, signature and seal.
- b. Enclosures / supporting documents as required.
- c. EMD demand draft

5.5 Envelope 2 (approx. 30cm x 25 cm) should be sealed and super scribed “**Price Bid for Waterproofing / repairs to buildings at Kaprada (Dist. Valsad)**”. Contact details of the bidder should be stated on front side bottom left of the envelope. This envelope should contain

- a. Price bid as per format with date, signature and seal on all pages.

5.6 Envelope 1 and Envelope 2 should be put inside Envelope 3 (approx. 40 cm x 30 cm). Envelope 3 should be sealed and super scribed “**Offer for Waterproofing / repairs to buildings at Kaprada (Dist. Valsad)**”. Contact details of the bidder should be stated on front side bottom left of the envelope.

5.7 Envelope 3 should be submitted / sent to the following.

**The Addl. Chief Programme Executive
BAIF Institute for Sustainable Livelihoods and Development
Lachhakadi, PO Gangpur, Vansda, Dist. Navsari – 396580**

5.8 In case of bid document being downloaded from the website, fee of ₹300/- shall be paid in cash along with bid document submission.

5.9 Last date of submission: 17.00 hr, 29th June 2017. Submission “by hand” is preferred. However, the bidder may opt to send the offer by Speed post / Courier.

5.10 Offers must be received at the above address not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.

5.11 Any bid received by BAIF, after the deadline for submission of bids will be rejected. It is the responsibility of the bidder to ensure and confirm that the tender is received in time.

6. **Validity of offer**

Offer shall remain valid for a period not less than 30 days after the deadline date specified for submission.

7. **Opening of bids**

Bids will be opened in the presence of designated committee of the organization.



8. Information relating to evaluation of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.
9. **Evaluation of bids**

The organization will evaluate and compare the bids determined to be substantially responsive i.e. which

 - 9.1 Meet the qualification criteria specified in clause 2 above;
 - 9.2 Are properly signed; and
 - 9.3 Conform to the terms and conditions & specifications without material deviations.
 - 9.4 Two bid evaluation process shall be followed.
10. **Award of contract**

The organization will award the contract to the bidder whose bid has been determined to be substantially responsive, meets the specified qualification criteria and who has offered the lowest evaluated price.
11. Notwithstanding the above, the organization reserves the right to accept or reject any bids and to cancel the bidding process and reject all bids at any time prior to the award of contract.
12. The bidder whose bid is accepted will be notified of the award of contract by the organization prior to expiration of the offer validity period.
13. EMD of unsuccessful bidders will be refunded without interest prior to expiration of the offer validity period.
14. **Security deposit / retention**

5% of the contract price shall be retained as security deposit / retention amount. The same shall be deducted from the running account / final bills. This amount shall be returned after the successful completion of defect liability period given in clause 15 below.
15. **Defect liability period**

The defect liability period for the work is **Twelve months** from the date of taking over possession or one full monsoon season whichever occurs later. During the defect liability period, the contractor will be responsible for rectifying any defects in construction free of cost to the organization. Any deviation in this respect shall attract forfeiture of security deposit / retention amount.
16. Purchase of all required items as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.



17. **Payment schedule**

Payment shall be settled through one RA bill (on completion of 50% work) followed by final bill after virtual completion of works. Payment shall be made only on recommendation and certification by the Sr. Engineer, BISLD Gujarat. TDS, if applicable, shall be deducted.

18. The bill of quantities provides an estimate of the work to be undertaken. The payments shall be made on the basis of actual measurement and work done as certified by the Sr. Engineer, BISLD Gujarat.

19. A pre-bid meeting is scheduled on 26th June 2017, 10.00 am at BAIF's Lachhakadi campus for clarifying queries. Interested bidders may attend the same.

For BAIF Institute for Sustainable Livelihoods and Development



Annexure I

**BAIF Institute for Sustainable Livelihoods and Development
Lachhakadi, PO Gangpur, Vandsa, Navsari – 396580
Tel.: 02630 244005
Techno-Commercial Bid**

WATERPROOFING/REPAIRS OF BUILDINGS AT KAPRADA (DIST VALSAD)

Sr.	Particular	Information by bidder
1	Name of the bidder	
2	Address of the bidder	
3	Contact person, number and email	
4	EMD DD no., date, bank, amount	
5	Whether experience certificate is enclosed. (Work completion certificates of 4 works must be enclosed as per qualification criteria given in clause 2 of Instruction to Bidders)	
6	Valid license (As per qualification criteria given in clause 2 of Instruction to Bidders)	
7	Permanent account number (PAN) (Enclose copy)	
8	IT returns for previous 3 years (Enclose copy)	
9	Service tax registration number (Enclose copy)	
10	Certificate of incorporation / registration (Enclose copy)	
11	Whether the bidder is an employee or a relative of employee working in BISLD. If yes, please mention the name, designation and department.	
12	Whether the bidder has visited the site and acquainted with Specified work in the area Extent of work	

Date:

Sign & seal of Bidder



Annexure II

**BAIF Institute for Sustainable Livelihoods and Development
Lachhakadi, PO Gangpur, Vandsa, Navsari – 396580
Tel.: 02630 244005**

Price Bid

WATERPROOFING/REPAIRS OF BUILDINGS AT KAPRADA (DIST VALSAD)

To

The Addl. Chief Programme Executive

BAIF Institute for Sustainable Livelihoods and Development

Vandsa, Navsari – 396580

Subject : Offer for WATERPROOFING/REPAIRS OF BUILDINGS AT KAPRADA (DIST VALSAD)

Reference : Invitation for tender dated 22nd June 2017 from BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS & DEVELOPMENT

Sir,

We offer to execute the works described in your letter referred above in accordance with the conditions of contract enclosed therewith for a total contract price of

₹ _____ ** [in figures] including taxes.

Rupees _____ ** [in words] including taxes.

This offer and your written acceptance of it / work order shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any offer you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this offer is valid for 30 days as required in Clause 6 of the Instructions to Bidders.

Yours faithfully,

Authorized Signature : _____ Date: _____

Name & title of Signatory : _____

Name of Bidder : _____

Address : _____

Seal of bidder :

** To be filled in by the Bidder, together with his particulars and date of submission at the bottom of this form.



SUMMARY STATEMENT		
SR. No	NAME OF BUILDING	AMOUNT IN ₹
A	KAPRADA CAMPUS	
1	Staff quarters	
2	Office Building	
	TOTAL	
	TAXES	
	GRAND TOTAL	

Date:

Sign & seal of Bidder



1. Staff quarters

Sr	Item of work	Qty	Unit	Rate	Amount
1	Wall coating including opening up the major cracks with hand cutter, filling cracks with Dr Fixit crack-X pest or equivalent, removing loose plaster from the affected areas & re-plastering the same, Applying wall coating in following stages (External walls of all quarters)				
	i) Applying primer coat of Dr Fixit prime seal ii) Applying 1st coat of Dr Fixit rain coat iii) Applying 2nd coat of Dr Fixit rain coat	800	M2		
2	Terrace waterproofing work Category 1 damaged patches of water proofing:-				
	i) Removing existing Mangalore tiles & structural steel /scraping all loose plastering on Brick bat coba from damaged area, opening the cracks & sealing it with Dr Fixit-Crack X, refitting tiles etc. complete	550	M2		
	ii) Re-plastering the top layer by Dr Fixit URP + cement sand mortar				
	iii) Applying primer coat of Dr Fixit prime seal				
	iv) Applying Dr Fixit new coat in three coats				
		Total Amount Rs.			

Date:

Sign & seal of Bidder



2. Office Building

Sr	Item of work	Qty	Unit	Rate	Amount
1	Wall coating including opening up the major cracks with hand cutter, filling cracks with Dr Fixit crack-X pest Or equivalent, removing loose plaster from the affected areas & plastering the same, Applying wall coating in following stages (External walls of toilet, court yard etc.)				
	i) Applying primer coat of Dr Fixit prime seal ii) Applying 1st coat of Dr Fixit rain coat iii) Applying 2nd coat of Dr Fixit rain coat	200	M2		
2	Terrace waterproofing work Category 1 damaged patches of water proofing:- (Toilet & Passage terrace)				
	i) Removing existing Mangalore tiles & structural steel /scraping all loose plastering on Brick bat coba from damaged area, opening the cracks & sealing it with Dr Fixit-Crack X, refitting tiles etc. complete	125	M2		
	ii) Re-plastering the top layer by Dr Fixit URP + cement sand mortar				
	iii) Applying primer coat of Dr Fixit prime seal,				
	iv) Applying Dr Fixit new coat in three coats				
		Total Amount Rs.			

Date:

Sign & seal of Bidder