PRINT ON LETTERHEAD

Kindly mention the requirement of cleaning material along with the quantity for the charges of Rs. ………… being paid by BAIF as part of the contract.

The material list is jointly reviewed by the supervisor of Contractor and the Facility Maintenance Supervisor of BAIF. You will be required to arrange the following material **every month** for its consumption at BAIF:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Material Description**  | **Quantity**  | **Rate** | **Cost of material Rs.** |
| 1 | Hard Broom |  |  |  |
| 2 | Soft Broom |  |  |  |
| 3 | Toilet Brush Round |  |  |  |
| 4 | Scotch Brite- 3 M |  |  |  |
| 5 | Table cleaning Duster |  |  |  |
| 6 | Floor Duster |  |  |  |
| 7 | Hand Gloves ( long till elbow) PVC |  |  |  |
| 8 | Nylon Scrubber |  |  |  |
| 9 | Liquid Hand wash-Brand Fem 5 ltr |  |  |  |
| 10 | Floor Cleaner - white phenyl 5 ltr |  |  |  |
| 11 | Hydrochloric Acid  |  |  |  |
| 12 | Odopic powder 4.50 kg packet |  |  |  |
| 13 | Surf Excel powder  |  |  |  |
| 14 | Odonil |  |  |  |
| 15 | Harpic Flushmatic Toilet Cleaner-Twin pack |  |  |  |
| 16 | Fragrance Naphthalene Balls pack |  |  |  |
| 17 | Air Freshener - Godrej |  |  |  |
| 18 | Colin Glass cleaner bottles 500 ml |  |  |  |
| 19 | Dustbin - pedal / with lid 20/80 ltr | as per req |   |   |
| 20 | Metallic brush | as per req |  |  |
| 21 | Liquid Hand wash dispenser | as per req |  |  |
| 22 | Any other  |  |  |  |
| 23 |  |  |  |  |
| 24 |  |  |   |   |
| 25 |  |  |   |   |
|  |  |  |   |  |
|  |  |  | GST  |  |
|  |  |  | Transport |  |
|  |  |  | Total Rs |  |

The above is the standard quantity which require on monthly basis and it may vary as per the requirement but delivery should be timely & of branded quality material only.

**Sign & Seal:**