



BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT
L4, Saraswati Enclave, Opp. City Station, Sarla, PO. Dhankauda, Sambalpur
Odisha – 768006
Tel.: +91 7894418530

INVITATION FOR QUOTATION

To

Date: 14/05/2022

Dear Sir / Madam,

Sub.: **INVITATION FOR QUOTATION FOR “Community village pond de siltation with dewatering”.**

You are invited to submit your most competitive quotation for the following product:

Brief Description Of Works	Specifications & quantity	No of units	Work completion period	Place where the work has to be done
Community village pond de siltation with dewatering	As per the attached Annexures	35000 Cum	30 days	Village- Medesara, Dhour, Jamul Block- Jamul Dist.- Durg

Detailed Description of the Product: As above

1. Quoted Price:

- The offer shall be for full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- The party shall quote for goods/services in the format of the quotation attached.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- Delivery and transportation at the party's cost.
- The prices shall be quoted in Indian Rupees only.

2. Each party must submit only one **SEALED** quotation. Party shall not contact other parties in matters relating to this quotation.

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3. Validity of Quotation

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

4. Evaluation of Quotations

- a. BAIF will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and confirm to the terms & conditions and specifications.
- b. The evaluation would be done for all the goods/services put together or separately as feasible. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
- c. List of similar works undertaken with details of clients etc. if any should be provided.
- d. Contract will be awarded to the responsive party/ies based on technical cum commercial grounds.

5. Award of contract

- a. The contract will be awarded to the party/ies whose quotation has been determined to be substantially responsive and technical specifications and commercial terms suit best to requirement. BAIF, prior to the expiration of the quotation validity period, will notify the party/ies whose quotation is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include GST & PAN numbers.
- b. Notwithstanding the above, BAIF reserves the right to accept or reject any quotation and cancel the procurement process and reject all quotations at any time prior to the award of the contract.
- c. Rate contract can be entered into for subsequent procurement. The order may be given partially & in multiple slabs.

6. Normal commercial guarantee/warranty shall be applicable to the supplied goods.

7. Payment terms: After work completion within 10 days by cheque / electronic transfer of receipt of invoice.


8. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.

9. You are requested to provide your offer **on or before 25th May 2022** in the name of **BAIF, Odisha** only at the above address. Superscribe the subject on the envelope.

10. We look forward to receiving your quotations and thank you for your interest in this project

BAIF Institute for Sustainable Livelihoods and Development

Community village pond de siltation with dewatering


Authorized signature







Annexure: 1

Community village pond de siltation with dewatering

Sr. No.	Item	Strata assumed	Quantity	Unit	Rate
1	Community village pond de siltation				
	up to 1.0 m depth	Soil + Murum	35000	Cubic Meter	
	up to 1.0 m depth	Murum	35000	Cubic Meter	
	up to 1.0 m depth	Hard Murum	35000	Cubic Meter	
	up to 1.0 m depth	Hard Murum with Boulders	35000	Cubic Meter	
2	Soil transport Lead up to 2.5 KM from community pond.	All types of Soil	35000	Cubic Meter	
3	Dewatering with all necessary arrangement	Petrol pump/Electric pump (10 Hp)	As per required	Per Hour	

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Annexure 2

Price bid (To be submitted by the party in the format herein)

Name of the party:

Quotation no.:

Date:

To

BISLD

Odisha

Quotation for Community village pond de siltation

Sr. No.	Description of Works	Specifications & scope	Unit	Qty	Quoted unit price (Rs.)	Total Amount (Rs.) (A)	GST (%) (Rs.) (B)	Other taxes/packing/installation charges / (C)	Gross Amount (Rs.) (A+B+C)
1		As per schedule of quantities in Annexure 1							
	Total								

Terms and Conditions:

1. Terms of payment :
2. Schedule of work completion :
3. Validity of quotation :
4. License (if applicable) (Enclose copy) :
5. GST registration no. (Enclose copy) :
6. Permanent Account Number (Enclose copy) :

Sign & stamp of firm

Signature with Stamp of Firm
Name of Authorized signatory

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Annexure 3

Undertaking

Date:

To

BAIF Institute for Sustainable Livelihoods and Development - Odisha

Ref.: Community village pond de siltation at Village- Medesara, Dhour, Jamul Block- Jamul, Dist.: - Durg

Dear Sir,

In response to the invited by you, I/ We have examined the notice, conditions, specifications and terms of the contract and I/We agree to abide by all instructions in these documents attached hereto and hereby bind myself / ourselves to execute the work as per schedule stipulated in the notice.

I / We further agree to sign and execute all agreements / bonds as may be required by BISLD to abide by the all conditions of the contract and to carry out all work as per specifications, failing which, I / We shall have no objection for the forfeiture of the earnest money / security money deposited with BISLD.

I / We also undertake that I / We have not been blacklisted by any entities any time.

I / We enclose herewith the required documents.

Sincerely yours,

Signature of Party with seal

Encl.:

1. Technical details
2. Price offer

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Enclosure check-list

1. Copy of GST registration.
2. Copy of PAN card.
3. Undertaking as per Annexure 3.
4. Any other supporting documents.

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