

BAIF Development Research Foundation

BAIF-MITTRA Bhavan, Opp. Niwas Homes, Behind Bodhale Nagar, Nashik Pune Road, Nashik 422011.
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TENDER FOR QUOTATIONS FOR ANNUAL RATE CONTRACT FOR FARM POND LINING SHEET

O. No. O.NO.BAIF/NASHIK/ 349/2023

Date: 07.12.23

You are invited to submit your most competitive quotation for the following products:

Brief Description of the Product	Approx. Qty. required	Place of Delivery	Expected Month of Delivery with installation of Material
<u>ANNUAL RATE CONTRACT FOR FARM POND LINING SHEET</u> Details enclosed in Annexure -1	1 Sq. Metre	All Villages in Maharashtra	December 2023 to November 2024

Detailed Description of the Product ANNUAL RATE CONTRACT FOR FARM POND LINING SHEET

– As above

1. Quoted Price:

- The contract shall be valid up to 30.11.2024 for the products described above.
- The bidder shall quote for goods / services in the attached format of quotation.
- All duties, taxes, F.O.R. and other levies payable by the bidder shall be included in the goods / services and shall stand final.
- The rates quoted for each goods / service shall be fixed for the duration of the contract and shall not be subject to adjustment.
- Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- The prices shall be quoted in Indian Rupees only

2. Each bidder must submit only one quotation. Bidder shall not contact other bidders in matters related to this Quotation.

3. Validity of quotations:

The quotation shall remain valid up to 30.11.2024 after the deadline fixed for submission of quotations.

4. Evaluation of quotations:

Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and conform to the terms & conditions and specifications in the following manner.

- The evaluation will be done exclusive of GST.
- The evaluation would be done for all the goods / services put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. We will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.
- Compare terms & conditions and specifications

5. **Award of contract:**

- a. Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per Para 4 (b) above.
 - b. Purchaser prior to the expiry of the validity period of the quotation will notify the bidder whose quotation has been accepted for award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order.
 - c. Notwithstanding the above, purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of the contract.
6. Payment shall be made after 15 days of delivery of goods.
7. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

8. **Cost of Procurement Processing:**

The bidder shall pay "Tender Fee" of **Rs.590/- (with GST)** only through "SB Collect" system. Detailed process is enclosed as Annexure. Transaction No. and date should be mentioned while submitting Bid/quotation.

9. **Earnest Money Deposit:**

EMD for this tender will be 2% of the total quoted cost. BAIF Nashik will compare all bids and the Purchase Committee will award a contract to L1. L1 will be informed of selection of supply of goods/ services by E-mail. L1 has to transfer EMD amount within 2 working days and inform Transaction No. and date by return E-mail. After confirmation of EMD amount in BAIF bank account, BAIF will issue a Purchase order/Work Order. In case of failure to pay EMD, BAIF Purchase Committee reserves the right to decide further course of action. The same will be refunded (interest free) after getting the work completion report of the total scope of work or guarantee/warranty period at least one monsoon season period whichever is applicable. The earnest money shall be liable to be forfeited, if the successful bidder after submitting his tender rescinds from or modifies his offer after the acceptance of his tender.

After acceptance of Work Order / Purchase Order and payment of EMD, if work is not completed or material is not supplied within the validity of the Work Order / Purchase Order, the Vendor will not be eligible for refund of EMD and will also not be eligible to participate in the future tender process of BAIF for a period of one year.

10. **Submission of quotations:**

- Sealed Envelope mentioning "**ANNUAL RATE CONTRACT FOR FARM POND LINING SHEET**" on it.
- Transaction No. and date for payment of tender fee.
- List of Similar Works Undertaken with details of clients etc. if any.
- **Last date of Submission is 18.12.2023** latest by 5:30 pm.
- Address: **Purchase Department, BAIF Development Research Foundation**", BAIF-MITTRA Bhavan, Opp. Niwas Homes, Behind Bodhale Nagar, Nashik-Pune Road, Nashik 422011.

We look forward to receiving your quotations.

Note- You have to register your firm on - <https://goo.gl/forms/m7ITz2K33q7mGtqx2>

Yours sincerely


V.B. Dyasa

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Regional Director
BAIF

Encl.: Format of Quotation

Annex 1 - SB Collect- for Tender fees and EMD amount Collection

With immediate effect, Tender Fee and EMD Amount collections from bidders / vendors will be as under for all Tenders from BAIF Nashik.

1. No Cash / Cheque will be accepted
2. Vendor / Bidder who wish to participate in the Tender process of BAIF Nashik has to pay the Tender Fee only through the following online process before Tender opening meeting at BAIF Nashik.
3. Purchase Dept. will inform the concerned Vendor about selection as "L1" and then the concerned Vendor has to make online payment of EMD and inform the Transaction No. to Purchase Dept. Nashik.
4. Purchase Dept. will confirm from Nashik A/c Dept. regarding receipt of amount in BAIF SBI Nashik Bank a/c
5. After confirmation, Purchase Dept. will issue a PO / WO to L1 Vendor
6. Accounts Dept. will issue receipt to all vendors against receipt of Tender Fee and EMD
7. Vendor / Bidder **may or may not have** bank a/c with State Bank of India. In this case, online payment will be acceptable from non SBI Account holder. This facility will also be provided to SBI Account holder.
8. Please visit www.onlinesbi.com
9. Click on SB Collect → SBI
10. Tick mark ✓ box and click on "proceed to accept the terms".
11. Select "All India" at State of Corporate and then select "Charitable Institution" at Type of Corporate.
12. Select "BAIF" at "Charitable Institution".
13. You will see "BAIF" name as a logo  with Nashik office Address. Select payment category as "Tender Fee" or "EMD".
14. A one-page form will open. The concerned vendor has to fill in the required details such as Firm Name, Proprietor name, Mobile No., E-mail Address, Amount and Name of item/service quoted.
15. Confirm the details as above.
16. The Vendor/Bidder has the following options to make online payment of Tender Fee / EMD
 - a. SBI Net Banking
 - b. Other Bank / Net Banking
 - c. Debit Card
 - d. Credit Card
 - e. Prepaid Card
 - f. BHIM UPI
 - g. NEFT / RTGS
17. After making payment, vendor / bidder will receive an online receipt and E-mail from SBI as well as Transaction No. as confirmation of payment.
18. Vendor / Bidder has to inform "Transaction No." and "Amount" to Purchase Dept. Nashik immediately through E-mail as well as mention the same while submitting the quotation in case of Tender Fee and before receiving PO / WO in case of EMD.

(To be printed on Pre-numbered Quotation format or if same is not available then on Letterhead with unique number and date)

FORMAT OF QUOTATION

Sr. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Price	Total Amount
		Total				
		Taxes @% (if any)				
		Grand Total				

Terms and Conditions:

1. GST Number –
2. Type of GST- Composite / Regular
3. Transport -
4. Quotation validity –
5. Warranty / Guarantee –
6. Expiry date of the material (wherever applicable) –
7. Days required for fulfill order-
8. Damage material will not be accepted.

Signature with Stamp of Firm
Name of Authorized signatory

Annexure -1

Brief Description of the Product	Specifications & Scope	Unit
Tarpaulin sheet <i>** sheet should include all cost like Transportation on site.</i>	HDPE sheet, 300 microns, ISI Mark Colour - Blue/ Black	Sq. meter
Farm Pond lining sheet <i>**Installation of HDPE sheet should include all cost like Transportation on site, labour, power and fitting etc. completed.</i>	HDPE Sheet, 500 micron ISI Mark Colour - Blue/ Black	Sq. meter
Farm Pond lining sheet <i>**Installation of HDPE sheet should include all costs like Transportation on site, labour, power and fitting etc. completed.</i>	HDPE Sheet, 700 micron ISI Mark Color- Blue/ Black	Sq. meter
GST %		