

BAIF Development Research Foundation

BAIF-MITTRA Bhavan, Opp. Niwas Homes, Behind Bodhale Nagar, Nashik-Pune Road, Nashik 422011
Telephone No. 0253-2416057 / 58, 2411745, 2411589 Fax No. 0253-2416056 E-mail: mittransk@gmail.com

TENDER FOR QUOTATIONS FOR PLANT PROTECTION & NUTRITION KIT

O. No. O.NO.BAIF/NASHIK/332-A/2023

Date. 02.12.2023

You are invited to submit your most competitive quotation for the following products:

Brief Description of the Product	Approx. Quantity required (Kits)	Place of Delivery	Expected month of delivery
<u>Plant Protection & Nutrition Kit</u> Detailed specifications: As per Annexure 1 (attached)	4000	Villages of Jawhar, Mokhada, Vikramgad Dist. Palghar, Maharashtra	December 2023

Detailed Description of the Product PLANT PROTECTION & NUTRITION KIT

As above

1. Quoted Price:

- The contract shall be valid up to 31.12.23 for the products described above.
- The bidder shall quote for goods / services in the attached format only.
- All duties, taxes, F.O.R. and other levies payable by the bidder shall be included in the goods / services and shall stand final.
- The rates quoted for each good / service shall be fixed for the duration of the contract and shall not be subject to adjustment.
- Corrections if any, shall be made by crossing out, initialing, dating and rewriting.
- The prices shall be quoted in Indian Rupees only.
- The Work quantity may vary.
- Estimate is subject to change in future Orders.
- Bidder has to mention location (s) of work where service can be provided.

1. Each bidder must submit only one quotation. Bidder shall not contact other bidders in matters related to this Quotation

2. Validity of Quotations:

The quotation shall remain valid up to 31.12.23

3. Evaluation of Quotation:

Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and conform to the following terms and conditions and specifications.

- a. The evaluation will be done exclusive of GST.
- b. The evaluation will be done for all the goods / services put together. The items for which no rates have been quoted will be treated as zero and the total amount will be computed accordingly. We will award the contract to the responsive bidder whose total cost for all the items put together will be the lowest.
- c. Will compare terms and conditions and specifications

4. Award of Contract:

- a. Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per Para 4 (b) above.
- b. Purchaser prior to the expiry of the validity period of the quotation will notify the bidder whose quotation has been accepted for award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order.
- c. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations any time prior to the award of the contract.

5. Payment shall be made after 15 days of delivery of goods.

6. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

7. Cost of Procurement Processing:

The bidder shall pay the "Tender Fee" of **Rs. 590/- (Including GST)** only through "SB Collect" system. Detailed process is enclosed as Annexure before submission of Bid. Mention Transaction No. and date while submitting the Bid/Quotation.

8. Earnest Money Deposit:

EMD for this tender will be 2% of the total quoted cost. BAIF Nashik will compare all bids and the Purchase Committee will award a contract to L1. L1 will be informed of the selection of supply of goods/services by E-mail. L1 has to transfer EMD amount within 2 working days and provide Transaction No. and date by return E-mail. After confirmation of EMD amount deposit in BAIF bank account, BAIF will issue a Purchase Order / Work Order. In case of failure to pay EMD, BAIF Purchase Committee reserves the right to decide further course of action. The same will be refunded (interest free) after obtaining the work completion report of the total scope of work or guarantee/warranty period of at least one monsoon season period whichever is applicable. The earnest money shall be liable to be forfeited, if the successful bidder, after submitting the tender rescinds from or modifies the offer after the acceptance of tender.

After acceptance of Work Order/Purchase Order and payment of EMD, if work is not completed or material is not supplied within the validity of the Work Order/Purchase Order, Vendor will not be eligible for refund of EMD and will also not be eligible to participate in future tender process of BAIF for a period of one year.

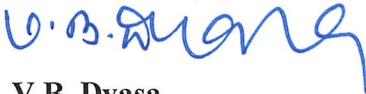
9. **Submission of Quotations:**

- Sealed Envelope mentioning “**PLANT PROTECTION & NUTRITION KIT**” on it.
- Transaction No. and Date for payment of tender fee.
- List of Similar Works Undertaken with details of clients etc. if any.
- **Last date of Submission is 13.12.23** latest by 5.30 pm.
- Address: **Purchase Department, BAIF Development Research Foundation**”, BAIF-MITTRA Bhavan, Opp. Niwas Homes, Behind Bodhale Nagar, Nashik-Pune Road, Nashik 422011

We look forward to receiving your quotations.

Note: You have to register your firm on <https://goo.gl/forms/m7lTz2K33q7mGtqx2>

Yours sincerely




V.B. Dyasa
Regional Director
BAIF

Encl.: Format of Quotation

SB Collect - for Tender fees and EMD amount Collection

With immediate effect, Tender Fee and EMD Amount collections from bidders / vendors will be as under for all Tenders from BAIF Nashik:

1. No Cash / Cheque will be accepted
2. Vendor / Bidder who wish to participate in Tender process of BAIF Nashik has to make Tender Fee only through the following online process before Tender opening meeting at BAIF Nashik.
3. Purchase Dept. will inform the Vendor about selection as "L1" and then the Vendor has to make online payment of EMD and inform Transaction No. to the Purchase Dept. in Nashik.
4. Purchase Dept. will confirm from Nashik A/c Dept. regarding receipt of amount in BAIF SBI Nashik Bank A/c.
5. Purchase Dept. will issue PO / WO to L1 Vendor.
6. Accounts Dept. will issue receipts to all the vendors against receipt of Tender Fee and EMD.
7. Vendor / Bidder **may or may not have** bank A/c with State Bank of India i.e. SBI Account holder and SBI non-Account holder will also be allowed to make online payment.
8. Please visit www.onlinesbi.com
9. Click on SB Collect → SBI
10. Tick mark ✓ box and click on proceed, to accept the terms
11. Select "All India" at State of Corporate and then select "Charitable Institution" at Type of Corporate
12. Select "BAIF" at Charitable Institution
13. You will see "BAIF" name as a logo  with Nashik Office Address. Select payment category as "Tender Fee" or "EMD"
14. A one-page form will open and the concerned vendor has to fill in the required details such as Name of the Firm, Proprietor, Mobile No., E-mail Address, Amount and Name of item / service quoted etc.
15. Confirm the details as above
16. Vendor / bidder has the following options to make online payment of Tender Fee / EMD
 - a. SBI Net Banking
 - b. Other Bank Net Banking
 - c. Debit Card
 - d. Credit Card
 - e. Prepaid Card
 - f. BHIM UPI
 - g. NEFT / RTGS
17. After making payment, vendor / bidder will receive an online receipt, E-mail from SBI as well as Transaction No. as a confirmation of payment
18. Vendor / Bidder has to inform "Transaction No." and "Amount" to Purchase Dept. Nashik immediately through E-mail as well as mention the same while submitting quotation in case of Tender Fee and before receiving PO / WO in case of EMD.

(To be printed on Pre-numbered Quotation format or if same is not available then on Letterhead with unique number and date)

FORMAT OF QUOTATION

Sr. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Price	Total Amount
		Total				
		Taxes @% (if any)				
		Grand Total				

Terms and Conditions:

1. GST Number –
2. Type of GST- Composite / Regular
3. Transport -
4. Validity of Quotation –
5. Warranty / Guarantee –
6. Expiry date of the material (wherever applicable) –
7. Days required to fulfil the order -
8. Damaged material will not be accepted.

Signature with Stamp of Firm
Name of Authorized signatory

Annexure – 1

Sr. No.	Trade Name	Chemical composition	Manufacturer	Packing	Quantity
1.	Karate	Lambda-Cyhalothrin 5%	Syngenta	1 Lit.	1
2.	Profex	Profenofos 50%	Nagarjuna Agro Chemical	1 Lit.	1
3.	Double	Homobrassinolide 0.04%	Godrej	250 ml.	1
Above 3 Items in one Kit / Bag					