

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT (BISLD)

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TENDER FOR QUOTATIONS FOR CASHEW GRAFTS

O. No.

O.No.BISLD/NASHIK/ 3395/24

Date: 30.09.2024

You are invited to submit your most competitive quotation for the following products:

Brief Description of the Product	Qty (No.)	Place of Delivery	Expected month for Delivery of Material
Cashew Grafts - Variety – Vengurla-4 Age – 12 to 14 months old Height – 2 to 2.5 feet Healthy Graft	25,500	Village – Jawhar Tal. Jawhar District - Palghar	Oct. 2024

Detailed Description of the Product: CASHEW GRAFTS – As above

1. Quoted Price:

- The contract shall be valid up to 31.10.2024 for the above described products.
- The bidder shall quote for goods / services in the prescribed format only.
- All duties, taxes, F.O.R. and other levies payable by the bidder shall be included in the goods / services and shall stand final.
- The rates quoted for each good / service shall be fixed for the duration of the contract and shall not be subject to adjustment.
- Corrections if any, shall be made by crossing out, initialing, dating and rewriting.
- The prices shall be quoted in Indian Rupees only
- The work quantity may vary.
- Estimate is subject to change in future Orders
- Bidder has to mention location(s) of the work where he is able to provide.
- Bidders must be the producer of the plants/grafts at their nursery location with the mother plant and not from aggregators. Our teams will visit and review the sites.
- In order to reduce handling and transportation losses, preference will be given to nurseries located close to the project site provided they fulfil the quality parameters.
- Bidders within 300 km radius and having Agro climatic Zone of very high rainfall zone with laterite and non-laterite soil / Western Ghats Zone, will be given preference to submit their quotations.
- Bidding from Farmer Producer Organizations, Farmer Producer Companies, Farmers' Nursery and Nurseries having their own mother plants, will be given preference.

- n. Last date mentioned in this tender document is final and will not be extended even if there is no participation in the tender process. In such a case, the decision of the Procurement Committee will be final for selection of vendor. This is because graft requirement being a seasonal product, there is limited time to complete the activity.
- o. Procurement Committee/Technical team will personally visit the nurseries / graft producers to verify the quality of the graft and availability of the number of grafts as required by the organization.
- p. Selection of the vendor depends on the visit report of the Procurement Committee and hence it is not binding on the organization to issue PO only to L1 vendor.

2. Each bidder must submit only one quotation. Bidder shall not contact other bidders in matters related to this Quotation.

3. Validity of quotation:

The quotation shall remain valid up to 31.10.2024

4. Evaluation of quotations:

Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and conform to the terms and conditions and specifications in the following manner:

- a. The evaluation will be done exclusive of GST.
- b. The evaluation will be done for all the goods / services put together. The items for which no rates have been quoted will be treated as zero and the total amount will be computed accordingly. We will award the contract to the responsive bidder whose total cost for all the items put together will be the lowest or is best suited to the specification / quality as decided by the Procurement Committee.
- c. Compare terms & conditions and specifications

5. Award of contract:

- a. Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per Para 4(b) above.
- b. Purchaser prior to the expiry of the validity period of the quotation, will notify the bidder whose quotation has been accepted for award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order.
- c. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of the contract.

6. Payment shall be made 15 days after delivery of the Grafts.

7. Normal commercial guarantee / warranty shall be applicable to the supplied goods and its installation.

8. Cost of Procurement Processing:

The bidder shall pay a "Tender Fee" of **Rs.500/-** only through Bhim UPI VPA / QR Code (the detailed process is enclosed as Annexure), before submission of the Bid and mention the Transaction No. and date while submitting the Bid/Quotation.

9. Earnest Money Deposit:

EMD for this tender will be 2% of the total cost of the PO. BISLD Nashik will compare all the bids and the Purchase Committee will award a contract to the selected vendor/s. Vendor/s will be informed of the selection of supply of goods/ services by E-mail. Vendor/s has to transfer EMD amount within 2 working days and inform the Transaction No. and date by return E-mail. After confirmation of receipt of EMD amount in BISLD bank account, BAIF will issue a Purchase Order/Work Order. In case of failure to pay EMD, BAIF Purchase Committee reserves the right to decide further course of action. The same will be refunded (interest free) after receiving the work completion report of the total scope of work or guarantee/warranty period for at least one monsoon period whichever is applicable. The earnest money shall be liable to be forfeited, if the successful bidder, after submitting the tender rescinds from or modifies the offer after the acceptance of the tender.

After acceptance of the Work Order/Purchase Order and payment of EMD, if work is not completed or material is not supplied within the validity of the Work Order/Purchase Order, the vendor will not be eligible for refund of EMD and will also not be eligible to participate in future tender process of BAIF for a period of one year.

10. Submission of quotations:

- Sealed Envelope mentioning "**Cashew Grafts**" on it.
- Transaction No. and date for payment of tender fee.
- Government approved / registered nursery certificate to be submitted along with the quotation.
- List of Similar Works Undertaken with details of clients etc. if any.
- **Last date of Submission is 08.10.24** latest by 3:30 pm.
- Address: **Purchase Department, BAIF Institute for Sustainable Livelihoods and Development, BAIF-MITTRA Bhavan, Opp. Niwas Homes, Behind Bodhale Nagar, Nashik Pune Road, Nashik 422011**

We look forward to receiving your quotations.

Yours sincerely


Dr. Raviraj Jadhav
Regional Director
BAIF

Encl.: Format of Quotation

