



# BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

BAIF VRINDAVAN CAMPUS, LACHHAKADI, PO GANGPUR, TAL. VANSDA

NAVSARI 396580 Telephone: 02630 244005

## INVITATION FOR QUOTATION

To,

Date: - 10/06/2026

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### Sub: - INVITATION FOR QUOTATION FOR "Horticulture plant - Mango"

Dear Sir/Madam,

You are invited to submit your most competitive quotation for the following product:

Description of the product	Specifications	Unit	Quantity	Place of Delivery
Horticulture plant - Mango	<b>Varieties</b> - Kesar, Rajapur, Totapuri  1. Age of graft: Min 24 months. 2. Height of plant: At least 4 ft. 3. No. of mature leaves: Mini 25-30 healthy leaves 4. Hardening - Mini 3 months 5. Plant vigour excellent & free from pest and disease.  6. No Sprout on root stock. 7. Joint- Proper uniform & Mature Joint 8. Plastic bag Size: 10*12 inch	Plant	<b>Variety</b> <b>1. Kesar</b> 4000 plants <b>2. Rajapuri</b> 1000 Plants <b>3. Totapuri</b> 1000 plants	BAIF Cluster Office: Dhamni Vibhag Bagayat Sahkari Mandli At. Post Dhamni Charipada Faliyu, Tal Dharampur Dist Valsad 396580
		<b>Total</b>	<b>6000 plants</b>	

- Expected Date of Delivery is within 7 days of Purchase Order.

### Detailed Description of the Product: As above

#### Quoted Price:

- The contract shall be for full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- The party shall quote for goods / services in the attached format of quotation.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price. The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- Delivery and transportation at the cost of the party.
- The prices shall be quoted in Indian Rupees only.
- The party shall give the seal quotation.



1. Each party must submit only one quotation. Party shall not contact other parties in matters related to this quotation.
2. **Validity of Quotation**  
The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.
3. **Evaluation of Quotations**
  - i. BISLD will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions and specifications.
  - ii. The evaluation would be done for all the goods / services put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
  - iii. List of similar works undertaken with details of clients etc. if any, should be provided.
  - iv. Contract will be awarded to the responsive party/parties based on technical-cum-commercial grounds.
4. **Award of contract**
  - i. The contract will be awarded to the party/parties whose quotation has been determined to be substantially responsive and technical specifications and commercial terms best suited to the requirement. BISLD, prior to the expiry of the validity period of the quotation, will notify the party/parties whose quotation has been accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include VAT/CST/PAN Numbers.
  - ii. Notwithstanding the above, BISLD reserves the right to accept or reject any quotation, cancel the procurement process, and reject all quotations any time prior to the award of the contract.
  - iii. Rate contract can be entered into for subsequent procurement.
5. Normal commercial guarantee/warranty shall be applicable to the supplied goods.
6. **Payment terms:** Within 10 days after delivery receipt of invoice by electronic transfer/ Cheque.
7. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.
8. You are requested to provide your offer on or before **15.06.2026** in the name of **BAIF Institute for Sustainable Livelihoods and Development** at our office in a sealed envelope. You can also send the password-protected pdf document of your quotation by E-mail to **procurement.sg@baif.org.in**
9. We look forward to receiving your quotations and thank you for your interest in this project.

**BAIF Institute for Sustainable Livelihoods and Development**

**Signatory Authority**  
Dr. Lalit Patil- TPE



### Annexure III

Quotation						
Sr. No.	Description of Goods	Specifications	Unit	Qty.	Quoted Unit Rate with Applicable GST	Total Amount with GST
1						
2						
3						
4						
5						
<b>Total</b>						

#### Terms and Conditions:

- 1) GST Number: \_\_\_\_\_
- 2) Transport Charges: Including  / Not Including  (Please tick mark)
- 3) Unloading Charges: Including  / Not Including  (Please tick mark)
- 4) Validity of Quotation: \_\_\_\_\_ Days
- 5) Warranty / Guaranty:
- 6) MSME Registration:  Yes /  No (Please tick mark)
- 7) Authorised Distributorship/Dealership Certificate or License:  Yes  No  
(If Yes, please attach a copy of the certificate/license.)
- 8) PAN Number: \_\_\_\_\_ (Attach a copy of PAN)
- 9) Bank Details: Account Number: \_\_\_\_\_ (Attach a copy of Bank details)  
Bank Name : \_\_\_\_\_  
Branch Name: \_\_\_\_\_  
IFSC Code: \_\_\_\_\_

Signature with stamp of the Firm  
Name of Authorised Signatory