

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

State Office: Andhra Pradesh
H No. 23-1301/A, Vishnukundi Nagar, Vinukonda
Guntur Dist. Andhra Pradesh 522647
Telephone No. +91 9731138810

INVITATION FOR QUOTATION

To

Date: 01-07-2026

Dear Sir / Madam,

Sub.: INVITATION FOR QUOTATION FOR “ZPHS SCHOOL RENOVATION”

You are invited to submit your most competitive quotation for the following product:

Sr. No.	Brief Description of Product/Work/Service	Specifications	Quantity (No.)	Work Period	Place of Delivery/Work/Service
1	ZPHS School Renovation	Providing impervious coat over RCC roof slab	434.75 sqm	Within 30 days from date of issue of WO	Kumarapuram, Pithapuram, Kakinada Dist. Pin Code 533450 Andhra Pradesh
		Providing supply and application of chemical treatment	434.745 sqm		
		Brick masonry in basement	14.87 sqm		
		Plastering	104.81 sqm		
		Filling with Gravel in trenches	330.74 sqm		
		Shed 1-Roofing	79.94 sqm		
		Shed 1-Supply and Fixing MS Purlins	329 sqm		
		Filling with Sand in trenches	8.69 sqm		
		Earth work excavation and depositing	3.58 sqm		
		Plain Cement Concrete	4.97 sqm		
		Shed 2-Roofing	70.14 sqm		
		Shed 2-Supply and Fixing MS Purlins	316.592712 sqm		
		Painting of New walls with two coats of Acrylic Emulsion Paint	104.81 sqm		
		Flooring with Double charged/Multi charged	38 no		
		S&F of Iron Ventilators	18 no		
		Hand wash station for Girls	1 no		
		Boys' toilet - Plumbing	-		
		Painting of two sheds	-		
		Miscellaneous works like repair of door and windows	-		

Detailed Description of the Product: As above

1. Quoted Price:

- a. The offer shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating, and re-writing.
- b. The party shall quote for goods/services in the attached format of the quotation.
- c. All duties, taxes, and other levies payable on the raw materials and components shall be included in the total price.
- d. The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e. Delivery and transportation at the cost of the party.
- f. The prices shall be quoted in Indian Rupees only.

2. Each party must submit only one **SEALED** quotation. Party shall not contact other parties in matters related to this quotation.

3. Validity of Quotation

The quotation shall remain valid for a period not less than 5 days after the deadline fixed for submission of quotations.

4. Evaluation of Quotations

- a. BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions and specifications.
- b. The evaluation would be done for all the goods / services put together or separately as feasible. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
- c. A list of similar work undertaken with details of clients etc. if any should be provided.
- d. Contract will be awarded to the responsive party/parties based on technical-cum-commercial grounds.

5. Award of contract

- a. The contract will be awarded to the party/parties whose quotation has been determined to be substantially responsive and technical specifications and commercial terms best suited to the requirement. BAIF, prior to the expiry of the validity period of the quotation, will notify the party/parties whose quotation has been accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include GST and PAN Numbers.
- b. Notwithstanding the above, BAIF reserves the right to accept or reject any quotation and to cancel the procurement process and reject all quotations any time prior to the award of the contract.
- c. Rate contracts can be entered into for subsequent procurement. Order may be given partially and in multiple slabs.
- d. The party/parties are bound to abide by the Internal Committee guidelines of the Organisation.

6. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

7. Payment terms: Within 10 days after delivery by cheque / electronic transfer on receipt of invoice.

8. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.

9. You are requested to provide your offer **on or before 13th July, 2026** in the name of **BAIF Andhra Pradesh** Only at the above address or send a mail to kumarappa.tb@baif.org.in and bisld.ap@baif.org.in with a **password protected file**.

10. We look forward to receiving your quotations and thank you for your interest in this project “ZPHS SCHOOL RENOVATION”

BAIF Institute for Sustainable Livelihoods and Development



**Authorised signatory
Mr. OmdevSinh L Chudasama
BISLD-AP**



**Authorised Signatory
Mr. B. Shivarudrappa
(Regional Director - South)**

(Quotation format only for reference)

To be printed on letterhead / entered in printed quotation / proforma invoice / entered in this format with detailed stamp / seal)

Quotation No.:

Date:

To

The State Head
BISLD – Andhra Pradesh
Vinukonda

Quotation for _____

Sr. No.	Description of Goods	Specifications, scope, make, etc.	Unit	Qty.	Quoted Unit Price (Rs.)	Total Amount (Rs.) (A)	GST (%) (Rs.) (B)	Other taxes/packing/ installation charges/Discount (Rs.) (C)	Transportation (Rs.) (D)	Gross Amount (Rs.) (A+B+C+D)
1										
2										
3										
4										
5										
	Total									

Terms and Conditions:

1. Warranty / Expiry :
2. Terms of payment :
3. Delivery of material within :
4. Delivery at :
5. Validity of quotation :
6. License (if applicable) (Enclose copy):
7. GST Registration No. (Enclose copy) : _____
8. Permanent Account Number (Enclose copy): _____

Signature and stamp of firm

Signature with Stamp of Firm
Name of Authorised signatory
