



BAIF Institute for Sustainable Livelihoods and Development
Regd. Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110
Phone: 04344-225110 E-mail: bisld.tamilnadu@baif.org.in Webpage: <https://baif.org.in/baif-livelihoods>
CIN: U73200PN2012NPL142984

Ref. No. BISLD-TN/PC/2026-27/16

Requisition No.: BISLD/RWR/26-27/003

Requisition No.: BISLD/RWR/26-27/004

INVITATION OF QUOTATION

Date: 31.07.2026

You are invited to submit your most competitive quotation for the following works:

S. No.	Brief Description of the works	Latitude	Longitude	Quantity in Units	EVC (Rs. in Lakhs approx.)	Period of Completion
1	Water Resource Management - Pond A - (Jungle Clearance, Dewatering, Desiltation, Bund Sectioning and Consolidation, Inlet/Outlet Works, Information Board (6ft x 4ft))	13.153525	80.075463	1	9.88 Lakhs	End of 31st December
2	Water Resource Management - Pond B - (Jungle Clearance, Dewatering, Desiltation, Bund Sectioning and Consolidation, Fencing Set up with Gate, Inlet/Outlet Works, Information Board (6ft x 4 ft))	13.154657	80.072845	1	17.38 Lakhs	
Total					27.26 Lakhs	

You are requested to provide your offer latest by 10 -08 -2026 before 5:00 pm

Quotations will be opened in the presence of Bidders or their representatives who choose to attend on 10-08-2026 at 11:00 am in the office of **BISLD-Tamil Nadu, State Office Tamil Nadu, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110**

We look forward to receiving your quotations and thank you for your interest in this project.

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

B. Shivaruddrappa
Regional Director

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Regional Director



Regional Office:

- South: House No. 17-1-382/SN/22, Srinivasa Nagar Colony, Champapet, Hyderabad, Telangana 500059
☎ +91-40-24075405 ✉ bisld.south@baif.org.in

Head Office:

- BAIF Development Research Foundation, BAIF Bhavan, Dr. Manibhai Desai Nagar, NH 48, Warje, Pune 411058, Maharashtra ☎ +91 20 25231661 ✉ baif@baif.org.in Website: www.baif.org.in



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Instructions to Bidders

1. Scope of Works

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Hosur (EMPLOYER)
Invites quotations for the works as detailed in the table given below.

S.No.	Brief Description of the works	Latitude	Longitude	Quantity in Units	EVC (Rs. In Lakhs approx.)	Period of Completion
1	Water Resource Management - Pond A- (Jungle Clearance, Dewatering, Desiltation, Bund Sectioning and Consolidation, Inlet/Outlet Works, Information Board (6ft x 4ft))	13.153525	80.075463	1	9.88 Lakhs	End Of 31st December
2	Water Resource Management - Pond B- (Jungle Clearance, Dewatering, Desiltation, Bund Sectioning and Consolidation, Fencing Set up with Gate, Inlet/Outlet Works, Information Board (6ft x 4ft))	13.154657	80.072845	1	17.38 Lakhs	
Total					27.26 Lakhs	

2. Qualification of the bidder:

1. Financial turnover not less than Rs.40 Lakhs OR
2. Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs.30 Lakhs OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs.15 Lakhs.
3. The following work will be considered as similar - Civil, structural works for RCC Frame Structures and Industrial Sheds. The bidders should produce latest valid GST, Incometax clearance certificate and contractor license.
4. Have valid GST registration, PAN.

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3. Bid Price

1. The contract shall be for the entire works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. All duties, taxes, and other levies payable by the contractor under the contract shall be included in the total price.
3. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
4. The rates should be quoted in Indian Rupees only.

1. Submission of Quotations

- a) The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.
- b) Each bidder shall submit only one quotation.
- c) The quotation submitted by the bidder shall comprise of the following: -
 1. Quotation in the format given in Annexure I
 2. Signed Bill of Quantities as per Annexure II; and
 3. Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2(a) and 2(b).
 4. GST & Income tax clearance certificate and contractor license valid as on date
- a) Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, HOSUR, TAMIL NADU**, not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
- b) Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT – TAMIL NADU, Hosur** after the deadline for submission of quotations will be rejected and returned unopened to the bidder.
- c) Quotation should be addressed to **BAIF / BISLD Tamil Nadu, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110**
E-mail: bisld.tamilnadu@baif.org.in

2. Validity of Quotation

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

3. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

4. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed

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to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

5. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Meet the qualification criteria specified in clause 2 above.
- Are properly signed; and
- Conform to the terms and conditions, specifications and drawings without material deviations.

6. Award of Contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered among the lowest three evaluated quotation prices, who meets the specified qualification criteria and who agrees comprehensively to all the terms and conditions mentioned in this document and agrees to enter into an agreement as given below. NGST will reserve the rights for the finalization of bidders amongst the lowest three bidders.

The party whose quotation is accepted will be notified of the award of the contract by the Employer prior to the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.

- The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the least price offered.
 - The contract shall be terminated any time if the quality of material delivered, the scope of work and specifications are not found to be satisfactory. The payment for work done till date shall be released in favour of the bidder, only after satisfactory inspection by NGST.
 - Arrangement of water and electric power and any other machine and equipment (cranes and excavators) necessarily required for installation, transportation and handling, etc. will be in bidders' scope. Bidders are requested to include all such costs.
 - The bidder shall submit a work completion report mentioning the amount of work done.
7. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of contract.
8. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiry of the validity period of the quotation.
9. Bid security of unsuccessful bidders will be refunded prior to expiry of the validity period of the quotation.

10. Performance Security

- Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110, the performance security either a bank guarantee or a bank draft in favour of BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110 for an amount equivalent to 2%

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of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 14.

11. Period of Maintenance:

The "Period of Maintenance" for the work is Twelve months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

- 12.** Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

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To

QUOTATION

Annexure I

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110.

Sub.: Quotation for Water bodies Rejuvenation Work in Rudra Kulam and Papan Kulam in Mittanamalli Village, Avadi Taluk, Thiruvallur District, Chennai, Tamil Nadu

Reference: Request for quotation dated _____ from BAIF Institute for Sustainable Livelihoods and Development – Tamil Nadu, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110.

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs. _____ (as per details of work specifications given in the annexure II attached herewith)

[in figures]

Rs. _____ [in words] including taxes.

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully

Authorised Signature :

Date:

Name & Title of Signatory :

Name of Bidder :

Address :

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**LETTER OF ACCEPTANCE (LETTERHEAD OF THE EMPLOYER) CUM NOTICE TO PROCEED
WITH THE WORK**

To: _____ [Name and address of the Contractor]

Dated: _____

Dear Sirs,

This is to notify you that your Quotation dated _____ for execution of the
_____ Rupees _____ for the contract price of
and figures], is hereby accepted by us. _____ [Amount in words]

You are hereby requested to furnish performance security for an amount of
Rs. _____ (equivalent to 2% of the contract price) within 15 days of the
receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour
of..... (Employer) shall be valid till the expiry of
the period of maintenance i.e. up to..... Failure to furnish the
Performance Security will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than
_____ under the instructions of the Engineer,
_____ and ensure its completion within the contract period.

With the issuance of this acceptance letter and furnishing of the Performance Security by you, contract for the
above said work stands concluded.

Yours faithfully

Authorised Signature
Name and title of Signatory



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Water Body A – Rudra Kulam Rejuvenation Works

1. Jungle Clearance

S. No.	Particulars	Unit	Quantity	Rate	Amount
1	Clearing Scrub Jungle	Sqm	2500		
2	Rental hiring charges of JCB	Hrs	48		
Total					
GST-18%					
Grand Total					

2. Dewatering

Assumed Maximum Dewatering Quantity	9100	Cum
	9100000	Litres
Assumed Quantity of Dewatering per Hour		Litres
Rental Charges Per Hour		Amt
No. of hours required for complete Dewatering		Hrs
Amount Required for Complete Dewatering		
Miscellaneous Charges 5% for purchasing additional pipes for De-Watering		
Total		

3. Desiltation

S. No.	Particulars	Unit	Rate
1	Sand and Silt under Water (SS20B) Earth work excavating and depositing on bank with initial lead of 10 m & initial lift of 2m in slush and silt under water up to 0.75m depth requiring the aid of basket and vessels.	Cum	
2	Extra for every additional 10 metre lead or part thereof over the initial lead	Cum	
	Total		
	GST charges -18% for earth works		
	Grand Total		

Assumed volume for silt excavation	2600	CUM
Total Amount		



4. Bund Sectioning and Consolidation

S. No.	Particulars	Unit	Rate
1	Earth work in all soils except hard rock requiring blasting and conveying for formation of bund with lead of 0 to 100 metre deploying earth moving machinery and tippers including benching, formation of bunds, breaking clods, sectioning etc., complete	Cum	
2	Earth work in all soils except hard rock requiring blasting and conveying for formation of bund with an extra lead of every 100 metre or part thereof deploying earth moving machinery and tippers including benching, formation of bunds, breaking clods, sectioning etc., complete	Cum	
Total			
GST charges -18% for earth works			
Grand Total			

Assumed Quantity of Silt to be used for the Bund Formation and Sectioning around pond with the maximum slope of 1:1.5	CUM	2100
Total Amount (A)		

5. Inlet and Outlet Works

Inlet and Outlet									
S. No.	Details of Work	Unit	Nos	Length	Breadth	Depth	Quantity	Unit Cost	Amount
1	NP-2 300mm Dia Hume Pipe	No.	10	2.5	0.3		10		
2	Excavation-JCB Hiring Charges	Days	5				5		
3	PCC 1:2:4	Cum	2	25	0.1	0.1	0.5		
4	Labour Charges	No.	12				12		
Total									

Pond - A - Rudra kulam- Cost Workings		
S. No.	Particulars	Amount
1	Jungle Clearence Around the Bund	
2	Dewatering	
3	Desiltation	
4	Bund Sectioning and Consolidation	
6	Inlet and Outlet Works	
7	Information Board	
Total (Including GST)		



Water Body B – Papan Kulam Rejuvenation Works

1. Jungle Clearance

S. No.	Particulars	Unit	Quantity	Rate	Amount
1	Clearing Scrub Jungle	Sqm			
2	Rental hiring charges of JCB	Hrs			
Total					
GST-18%					
Grand Total					

2. Dewatering

Assumed Maximum Dewatering Quantity	9672	Cum
	9672000	Litres
Assumed Quantity of Dewatering per Hour		Litres
Rental Charges Per Hour		Amt
No. of hours required for complete Dewatering		Hrs
Amount Required for Complete Dewatering		
Miscellaneous Charges 5% for purchasing additional pipes for De-Watering		
Total		

3. Desiltation

S. No.	Particulars	Unit	Rate
1	Sand and Silt under Water (SS20B) Earth work excavating and depositing on bank with initial lead of 10 m & initial lift of 2m in Slush and silt under water up to 0.75m depth requiring the aid of basket and vessels (SS20B)	Cum	
2	Extra for every additional 10 metre lead or part thereof over the initial lead	Cum	
3	Extra for every additional 1 metre lift or part thereof over the initial lift	Cum	
	Total		
	GST charges -18% for earth works		
	Grand Total		

Assumed volume for silt excavation	1900
Total Amount	



4. Bund Sectioning and Consolidation

S. No.	Particulars	Unit	Rate
1	Earth work in all soils except hard rock requiring blasting and conveying for formation of bund with lead of 0 to 100 metre deploying earth moving machinery and tippers including benching, formation of bunds, breaking clods, sectioning etc., complete	Cum	
2	Earth work in all soils except hard rock requiring blasting and conveying for formation of bund with an extra lead of every 100 metre or part thereof deploying earth moving machinery and tippers including benching, formation of bunds, breaking clods, sectioning etc., complete	Cum	
	Total		
	GST Charges -18% for earth works		
	Grand Total		

Assumed Quantity of Silt to be used for the Bund Formation and Sectioning around pond with the maximum slope of 1:1.5	CUM	2835
Total Amount (A)		

5. Inlet and Outlet Works

Inlet and Outlet Works									
S. No.	Details of Work	Unit	No.	Length	Breadth	Depth	Quantity	Unit Cost	Amount
1	NP-2 300mm Dia Hume Pipe	No.	15	2.5	0.3		15		
2	Excavation-JCB Hiring Charges	Days	4				4		
3	PCC 1:2:4	Cum	2	25	0.1	0.1	0.5		
4	Labour Charges	No.	12				12		
	Total								

6. Fencing Setup with Gate

Fencing Set up with Gate								
S. No.	Particulars	Unit of Measurement	L	W	D	Quantity	Rate	Amount
1	Excavation	M	270	0.3	0.45	36.45		
2	PCC	Cum	270	0.3	0.1	8.1		
3	Shuttering	Sqm	270		0.5	270		
4	Concrete 1:2:4	Cum	270	0.3	0.45	36.45		
5	Fencing	RM	270			260		
6	8 Feet Pole	No.				100		
7	Sliding Gate	Kg	3.3		1.5	320		
	Total							



Pond B - Papan Kulam - Cost Workings		
S. No.	Particulars	Amount
1	Jungle Clearance around the Bund	
2	Dewatering	
3	Desiltation	
4	Bund Sectioning and Consolidation	
5	Fencing Set up	
6	Inlet and Outlet Works	
7	Information Board	
	Total (Including GST)	

