



BAIF Institute for Sustainable Livelihoods and Development
Regd. Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110
Phone: 04344-225110 E-mail: bisld.tamilnadu@baif.org.in Webpage: <https://baif.org.in/baif-livelihoods>
CIN: U73200PN2012NPL142984

Ref: BISLD/PC/2026-27/24

Date: 18.09.2026

INVITATION FOR QUOTATION

You are invited to submit your most competitive quotation for the following works: -

S. No.	Name of the Work	Quantity	EVC (Rs. in Lakhs approx. with Tax)	Period of Completion
1	Construction of check dam	2	16	December 15,2026
2	Desiltation of pond	1	10	

To assist you in the preparation of your quotations, we are enclosing the following:

- Instructions to Bidders
- Agreement format which will be used for finalising the agreement for this contract.
- Detailed Bill of Quantities in Annexure-III

You are requested to provide your offer at the latest by **29.09.2026** before 5:00 PM.

Quotations will be opened in the presence of Bidders or their representatives who choose to attend on **30.09.2026** at 11:00 AM in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT**

Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110

We look forward to receiving your quotations and thank you for your interest in this project.

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

Mr. B. Shivarudrappa
Regional Director

S. Sahith

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Instructions to Bidders

1. Scope of Work

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Tamil Nadu (EMPLOYER) invites quotations for the Activity as detailed in the table given below.

S. No.	Name of the Work	Quantity	Size	EVC (Rs. in Lakhs approx. with Tax)
1	Construction of check dam	02	As per the attached Annexure	1600000
2	Desiltation of pond	01	As per the attached Annexure	1000000

The successful bidder will be expected to complete the work by the intended completion period specified above.

2. Qualification of the bidder:

- Financial turnover not less than Rs. 40 Lakhs OR
- Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs.30 Lakhs OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs.15 Lakhs.
- The bidders should produce the latest valid GST, Income Tax clearance certificate and contractor license.

3. Bid Price

- The contract shall be for the entire material as described in the Bill of quantities and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- All duties, taxes, and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The rates should be quoted in Indian Rupees only.

4. Submission of Quotations

- The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation.
- Each bidder shall submit only one quotation.
- The quotation submitted by the bidder shall comprise of the following:

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1. Quotation and Signed Bill of Quantities in the format given in the Annexure and
2. Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2(a) and 2(b).
3. GST & Income tax clearance certificate and contractor license valid as on date.
- d) Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, TAMIL NADU**, no later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
- e) Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT – TAMIL NADU**, after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

Quotation should be addressed to **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110** E-mail: bisld.tamilnadu@baif.org.in

5. Validity of Quotation

Quotation shall remain valid for a period of not less than 15 days after the deadline specified for submission.

6. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

7. Information related to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Meet the qualification criteria specified in clause 2 above.
- b) Are properly signed; and
- c) Conform to the terms and conditions, specifications and drawings without material deviations.

9. Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered among the lowest three evaluated quotation prices, who meets the specified qualification criteria and who agrees comprehensively to all the terms and conditions mentioned in this document and agrees to enter into an agreement as given below. NGST will reserve the right for the finalisation of bidders amongst the lowest three bidders.

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- a. The party whose quotation is accepted, will be notified of the award of contract by the Employer prior to the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.
- b. The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the least price offered.
- c. The contract shall be terminated any time if the quality of material delivered, the scope of work and specifications are not found to be satisfactory. The payment for work done till date shall be released in favour of the bidder, only after satisfactory inspection by NGST.
- d. Arrangement of water and electric power and any other machine and equipment (cranes and excavators) necessarily required for installation, transportation and handling, etc. will be within the scope of the bidder. Bidders are requested to include all such costs.

10. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of contract.

11. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiry of the validity period of the quotation.

12. Performance Security:

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver the performance security (either a bank guarantee or a bank draft in favour of BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Hosur, Tamil Nadu), to **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Tamil Nadu**, for an amount equivalent to 2% of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 13.

13. Period of Maintenance:

The "Period of Maintenance" for the work is **Twelve months** from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in the construction free of cost to the Employer

14. Purchase of all required materials as per the specifications (ISI certification marked goods wherever applicable) shall be the responsibility of the contractor.

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Quotation

To

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110

Subject: *Quotation for Desiltation of Pond and Construction of Check dam, Sathanur panchayat, Krishnagiri District, Tamil Nadu*

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs. _____ (as per details of work specifications given in Annexures attached herewith)

[in figures]

Rs. _____ [in words] including taxes.

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully

Date: _____

Authorised Signature :

Name & Title of Signatory : _____

Name of Bidder : _____

Address : _____

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FORMAT OF QUOTATION

Annexure II

Location: IWDP Project, Sathanur Panchayat, Krishnagiri District, Tamil Nadu

Sr. No.	Description of Work	Quantity	Unit Rate	Total Amount
	Total			
	Taxes@ % (if any)			
	Grand Total			

Terms and Conditions:

1. GST Number
2. Type of GST - Composite / Regular
3. Transport if applicable
4. Quotation validity
5. Warranty / Guarantee
6. Expiry date of the material (Wherever applicable)
7. Days required to fulfil the Order

***The quotation must be submitted on your firm's official letterhead (mandatory).

***In this IOQ, all pages must be duly acknowledged with your firm's seal and authorised signatory.

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Annexure-III

Desiltation Abstract		
S. No.	Particulars	Amount
1	DGPS including Pre and Post survey	
2	Jungle Clearance	
3	Desilting	
4	Bund Sectioning and Consolidation	
5	Information Board	
6	Plantation	
	Total	

Jungle Clearance and Way Formation					
S. No.	Particulars	Unit	Quantity	Rate	Amount
1	Jungle Clearance	Sqm	608		
	GST 18%				
	Grand Total				

Desilting					
S. No.	Particulars	Unit	Quantity	Rate	Amount
1	ORDINARY SOIL (SS20B) Earth work excavating and depositing on bank with initial lead of 10m & initial lift of 2m in Sand, silt or other loose soil, wet sand or silt not under water, light black cotton soil, sandy loam and ordinary soil including excavated earth (SS20B)	Cum	7774.8		
	Total				
	GST charges - 18% for earth works				
	Grand Total				

Bund Sectioning and Consolidation					
S. No.	Particulars	Unit	Quantity	Rate	Amount
1	Earth work in all soils except hard rock requiring blasting and conveying for formation of bund with lead of 0 to 100 metre deploying earth moving machinery and tippers including benching, formation of bunds, breaking clods, sectioning etc., complete	Cum	5760		
	Total				
	GST charges - 18% for earth works				
	Grand Total				

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Check Dam Estimation									
S.No	Description on work	No	Length in M	Breadth in M	Depth in M	Quantity	Unit	Rate	Amount
1	Jungle clearance	1				3	Hours		
2	Earth work excavation using machine for foundation of Check dam in Hard Soils								
	a) Downstream cutoff wall	1*1	7	0.6	1.8	7.56			
	b) Main Dam	1*1	7	1.8	1	12.6			
	c) Soild APRON	1*1	7	3	0.45	9.45			
	d) Water Cushion Wall	1*1	7	0.6	0.45	1.89			
	e) For talus	1*1	7	1.5	0.45	4.725			
	f) for talus side walls	1*2	1.5	0.6	0.6	1.08			
	g)U/S Side walls	1*2	2	0.6	0.6	1.44			
	h) D/S Side walls	1*2	5	0.6	0.6	3.6			
	i) U/S & D/S returns	1*4	1	0.6	0.6	1.44			
	j) Levelling and Channel Desilation	1*1	170	6	0.6	2448			
	Total					2491.8	Cum		
3	Laying on C.C (1:3:6) using 60% of 40mm HBG metal and 40% of 20mm HBG metal cost and convenience charges of all materials inculding centering & Vibrator charges and curing etc.. Complete for Check Dam								
	a) Downstream cutoff wall	1*1	7	0.6	1.8	7.56			
	b) Main Dam	1*1	7	1.8	1	12.6			
	c) Soild APRON	1*1	7	3	0.3	6.3			
	d) Water Cushion Wall	1*1	7	0.6	0.3	1.26			
	e)Talus side wall	1*2	1.5	0.6	0.6	1.08			
	f)U/S Side side walls	1*2	2	0.6	0.6	1.44			
	g)D/S Side side walls	1*2	5	0.6	0.6	3.6			
	h)U/S & D/S returns	1*4	1	0.6	0.6	1.44			
	Total					35.28			
4	Laying on C.C(1:2:4) using 20mm HBG metal including cost and convenience charges of all materials and labor charges including curing etc..complete for Check Dam.								
	a) Main Dam	1*1	7	1.2	1.2	10.08			

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	b)U/S Side side walls	1*2	2	0.6	2.1	5.04			
	c)D/S side side walls	1*2	5	0.6	1.55	9.3			
	d) Water Cushion wall	1*1	7	0.6	0.3	1.26			
	e)U/S returns	1*2	1	0.6	2.1	2.52			
	f)D/S returns	1*2	1	0.6	1.2	1.44			
	g)Soild Apron	1*1	7	3	0.1	2.1			
	Total					29.64			
5	Rough Stone dry packing 0.225m sized for Talus including cost and convenience of all matrials and labour charges etc...								
	a) Talus rivitment	1*1	7	2	0.5	7			
6	unskilled labor charges for earth excavation for side filling of check dam.								
	a) Soil Backfilling	1*2	6	3	1.2	43.2			
7	Name Board, Writing Charges & Structure Painting,DGPS including Pre and Post survey								
8	TOTAL AMOUNT								
9	add GST 18%								
10	Grand Total								
	SAY								

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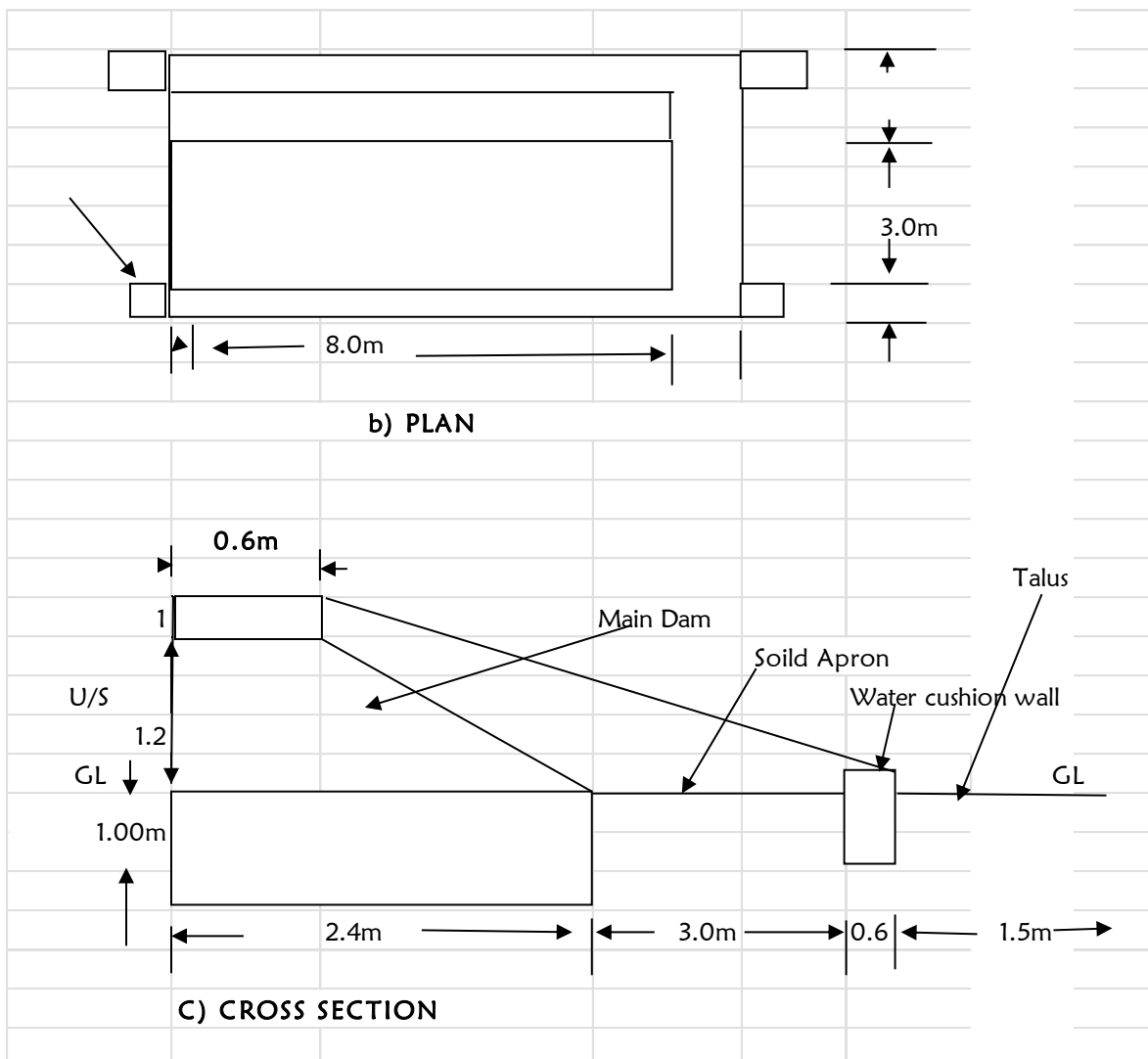
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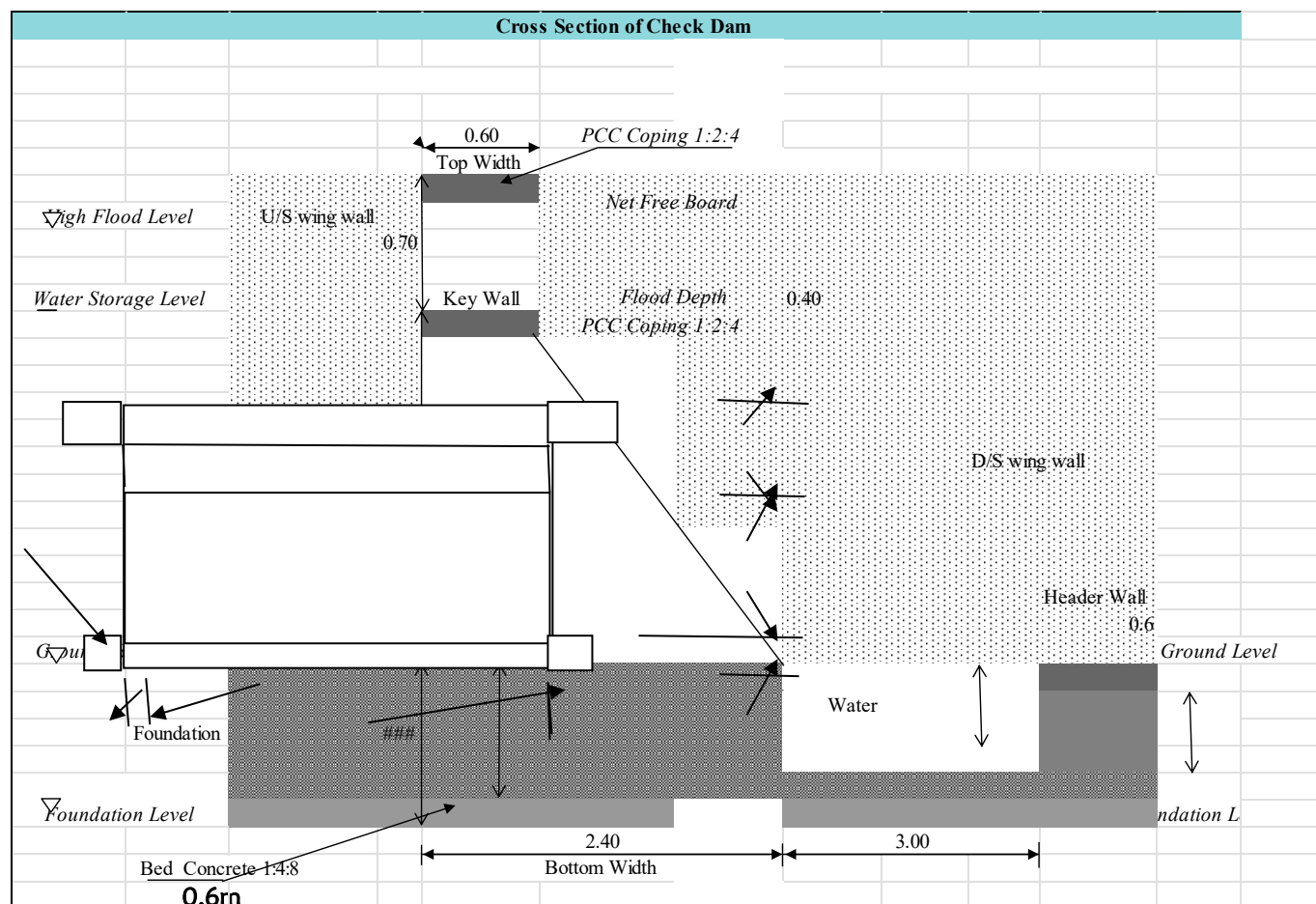


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