

INVITATION FOR QUOTATION

Date: 04.09.2026

You are invited to submit your most competitive quotation for the following works:

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	Repair and Renovation of School in Bilalpur Village	As per the attached Annexure	1	34,50,000
2	Repair and Renovation of School in Gottigarpally Village	As per the attached Annexure	1	21,50,000

To assist you in the preparation of your quotation, we are enclosing the following:

- a) Detailed Bill of Quantities
- b) Instructions to Bidders
- c) Draft Contract Agreement format, which will be used to finalise the agreement for this Contract.

You are requested to provide your offer by 08.09.2026 before 5 pm.

Quotations will be opened in the presence of Bidders or their representatives who choose to attend on 09.09.2026 at 11 am in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**. We look forward to receiving your quotations, and thank you for your interest in this project.

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT



Shri. B. Shivarudrappa
Regional Director

Instructions to Bidders

1. Scope of Works

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Telangana (EMPLOYER) invites quotations for the work as detailed in the table below.

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	Repair and Renovation of School in Bilalpur Village	As per the attached Annexure	1	34,50,000
2	Repair and Renovation of School in Gottigarpally Village	As per the attached Annexure	1	21,50,000

The successful bidder will be expected to complete the above work by 15.12.2026. The bidder may submit quotations for all the activities or may give quotations for any specific job in which he has prior experience.

2. Eligibility criteria of the bidder

- Financial turnover not less than Rs 20 lakhs for Civil projects
- Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs 20 lakhs OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs 10 lakhs.
- Vendors must have Annual Rate Contract with Mahindra and Mahindra Ltd.

3. Bid Price

- The contract shall be for all works described in the bill of quantities, drawings, and technical specifications. Corrections, if any, shall be made by crossing out, initiating, dating and rewriting.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The rates should be quoted only in Indian rupees.

4. Submission of Quotations

- The bidder is advised to visit the site of works at his own expense and obtain all information necessary for preparing the quotation.
- Each bidder shall submit only one quotation.
- The quotation submitted by the bidder shall comprise of the following: -
 - Quotation in the format given in Annexure I
 - Signed Bill of Quantities as per Annexure II; and
 - Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2 (a) & clause 2 (b).
 - GST & Income tax clearance certificate and contractor license valid as of the date
- Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
- Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT – 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, after the deadline for

submission of quotations, will be rejected and returned unopened to the bidder.

5. Validity of Quotation

The quotation shall remain valid for 15 days after the submission deadline.

6. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the invitation letter.

7. Information related to the evaluation of quotations and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive, i.e. which

- a) Meet the qualification criteria specified in clause two above.
- b) Are properly signed; and
- c) Conform to the terms and conditions, specifications, and drawings without material deviations.

9. Award of Contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive; who has offered a quotation which is among the three lowest evaluated quotation prices; who meets the specified qualification criteria; who agrees comprehensively to all the terms and conditions mentioned in this document and agrees to agree as given below. BAIF Institute for Sustainable Livelihoods and Development will reserve the right to finalise the bidding among the lowest three bidders.

- a) The party whose quotation is accepted, will be notified of the award of the contract by the Employer before the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.
 - b) The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the lowest price offered.
 - c) The contract shall be terminated at any point if the quality of material delivered, the scope of work and the specifications are unsatisfactory. The payment for work done to date shall be released in favour of the bidder only after satisfactory inspection by the BAIF Institute for Sustainable Livelihoods and Development.
 - d) The arrangement of water and electric power and any other machine and equipment (cranes, excavators, etc.) necessary for installation, transportation, handling, etc., will be within the scope of the bidders. Bidders are requested to include all such costs.
 - e) The bidder shall submit a work completion report mentioning the amount of work done.
10. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation, cancel the bidding process, and reject all quotations at any point of time before the award of the contract.
11. The bidder whose bid is accepted, will be notified of the award of the contract by the Employer before expiry of the validity period of the quotation.

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QUOTATION

Annexure I

To:

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT
17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad
500059

Subject: Quotation for Infrastructure Development - Repair & Renovation of schools, Painting, Plumbing, renovation of existing washroom, Masonry, Flooring, Iron fencing for compound wall, Compound wall construction, Repair of doors and windows, etc. in Bilalpur and Gottigarpally Village, Zaheerabad Block, Sangareddy District, Telangana.

Reference: Request for quotation dated _____ from BAIF Institute for Sustainable Livelihoods and Development – 17-1-382/SN/52, Srinivasa Nagar Colony, Champapet, Hyderabad 500059

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs. _____ (as per details of work specifications given in Annexure II attached herewith)

[in figures]

Rs. _____ [in words] including taxes.

This quotation and your written acceptance shall constitute a binding contract between us. We understand that you are not bound to accept the lowest of any quotation you receive.

We certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully

Date: _____

Authorised Signature :

Name & Title of Signatory : _____

Name of Bidder : _____

Address : _____

**LETTER OF ACCEPTANCE (ON LETTER HEAD OF THE EMPLOYER)- CUM-
NOTICE TO PROCEED WITH THE WORK**

To:

Date:

Name and Address of the Contractor

Dear Sirs,

This is to notify you that we accept your quotation dated [Date] for executing the contract price of rupees _____ [Amount in words and figures].

It is also stated that if any of the completed work is found to have a fault/becomes damaged within 12 months, the same shall be attended to by the vendor at his own cost.

You are also requested to sign the agreement form and proceed with the work no later than _____ under the instructions of the Project Coordinator _____ and ensure its completion within the contract period.

With the issuance of this acceptance letter, the contract for the above mentioned work stands concluded.

Yours faithfully

Authorised Signature
Name and title of Signatory

**1) INFRASTRUCTURE DEVELOPMENT - REPAIR AND RENOVATION OF
BILALPUR SCHOOLS**

S. No.	Item	UNIT	QTY.	RATE	AMOUNT
1	Providing & applying acrylic emulsion paint "APEX" of Asian Paints or approved equivalent as per manufacturer's instructions in approved shade & colour in 2 coats after one coat of primer as per manufacturer's instructions on external surfaces of walls, including preparation of	SQM	2239		
2	EXTERIOR PAINTING: Providing and Applying of 1 coat of Primer and 2 coats of Special type weather proof Exterior Emulsion including Surface preparation and Filling the Cracks with Cement based putty with approved make and shade including all necessary required accessories, scaffoldings, transportation, labour.	SQM	2850		
3	Supply and fixing of new wooden shutter size : 1.5x4 FEET	NO.	30		
4	Supply and fixing wooden windows frame with shutters 3'x4' , steel rods for grills	NO.	3		
5	Providing and fixing ISI marked flush door shutters conforming to ISI: 2202 (Part 1) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws.	SQF	441		
6	Supply and fixing of electrical ceiling fan make :	NO.	45		
7	Supply and fixing of tube light	NO.	36		
8	Supply and fixing of fan dimmers MAKE: MARU	NO.	45		
9	Supply and fixing of switches MAKE: MARU	NO.	41		
10	Supply and fixing 5 pin socket	NO.	20		
11	Supply and fixing indicator MAKE: MARU	NO.	10		
12	Supply and fixing of 1' pvc electrical pipes MAKE: SUDHAKAR	RMT	180		
13	Supply and fixing bends for electrical MAKE: MARU	NO.	65		
14	Supply and fixing junction box MAKE: MARU	NO.	30		
15	Supply and fixing of 1.sq mm and 2.5sq mm wire where required MAKE: FINOLEX	RMT	1200		
16	Springs box	NO.	4		
17	Cutting blade MAKE: SAINT GOBAIN	NO.	20		
18	SCREW BOX MAKE: PT	NO.	5		
19	Axe blade high speed	NO.	5		
S. No.	ITEM	UNIT	QTY.	RATE	AMOUNT
20	Providing & construction Brick Masonry wall of locally	CBM	35		

	available Brick of below mentioned wall thickness using bricks of minimum compressive strength 35kg/sqm in Cement mortar (1:5) for sub structure like foundation, plinths, etc. complete to its true line & level in cement mortar proportion as specified in shapes, size, at all heights, depths, leads & curing of the same for 7 days etc. compete as per the drawings and to the				
21	Providing & applying external sand faced cement plaster to sub-structure concrete surfaces, brick work, curved surfaces arches in its true line & level, plumb, right angles etc. for all leads and lifts, 20mm thick applied in two coats. First coat in cement mortar (1:4) 12mm thick. including making the surface ready for receiving next coat and second coat in 1:4 cement mortar 8mm thick sand faced curing, cleaning & excluding	SQM	320		
22	Providing, mixing & placing in position cast in situ PCC of following proportion for base including preparing and compacting of sub base, levelling, consolidating and finishing all form work, vibrating concrete with mechanical vibrators, curing etc. all complete	CBM	25		
23	Supply and fixing hardware for doors MAKE: MTC	NO.	10		
24	JCB required for cleaning the old existing muram demolished cc site cleaning etc...,	HRS	8		
25	Wall art paintings WITH ASIAN PAINT TOP QUALITY ENAMEL	NO.	20		
26	Supply and fixing tower bolt for windows	NO.	26		
27	Supply and fixing of ceiling rose MAKE: MARU	NO.	90		
28	Supply and fixing of round sheet MAKE: PRIYA	NO.	80		
29	Wall cutting to cover electrical pvc pipe and	RMT	250		
30	White coat for roof	SQM	1250		
31	Supply and fixing urinals	NO.	6		
32	Supply and installing female urinals	NO.	4		
33	Supply and fixing urinal partition	NO.	6		
34	Connection pipe	NOS	10		
35	Supply and fixing urinal spreader	NO.	6		
36	Waste pipe	NO.	10		
37	4" plane jali	NO.	20		
38	Pushcock	NO.	6		
39	Supply and fixing 3/4 cpvc pipe line	RMT	160		
40	Supply and fixing of 1' inch cpvc pipeline including bends, coupling, brass elbows, T, which	RMT	90		
41	Supply and fixing of 6 inch pvc pipeline sdr2	RMT	74		
42	SUPPLY AND FIXING 4" PVC PIPELINE FOR DRAIN WATER WITH REQUIRED NIPPLES,	RMT	88		
S. No.	Item	UNIT	QTY.	RATE	AMOUNT
43	Supply and fixing of Indian wc Make: Cera	NO.	8		

44	WESTERN COMMODE MAKE: CERA	NO.	2		
45	Demolishing/ breaking carefully existing brick	CBM	30		
46	Supply and fixing of water tank which contains 3 - 5 layers - 1500 litres	NO.	1		
47	Supplying, detailing, and fabricating as per specifications and approved fabrication drawings (which are to be prepared by Contractor and approved by the Engineer), transporting to site and erecting structural steel members for all heights and at all levels including provision of necessary erection bolts, nuts, washers, cleats, stiffeners, gussets, base plates, and all necessary operations such as but not limited to preheating as per specifications straightening, bending, cutting, drilling, grinding, machining, if specified, welding etc. complete including cleaning, grinding and removing the welding burr and preparing surface and as directed by	SQM	55		
48	Iron structure	MTS	0.8		
49	Supply and fixing of exhaust fan of 12x12	NO.	8		
50	Supply and fixing 12 model cover plate	NO.	3		
51	18 model cover	NO.	2		
52	18 Model metal box	NO.	7		
53	Supply and fixing 2 POLE MCB	NO.	8		
54	Providing and fixing 1st quality vitrified coloured tiles conforming to IS:15622 of approved make in all colours, shades of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @3.3 kg per sqm including pointing in white cement mixed with	SQM	144.3		
55	Supply and fixing of barbed wire fencing with 30x30 MS L angle placing on every 6 feet height of 1 metre	SQM	105		
56	CAD Design	-	10000		
	Amount				
	GST				
	Total Amount				

2) INFRASTRUCTURE DEVELOPMENT - REPAIR AND RENOVATION OF GOTTIGARPALLY SCHOOLS

S. No.	Item	UNIT	QTY.	RATE	AMOUNT
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1	Providing & applying acrylic emulsion paint "APEX" of Asian Paints or approved equivalent as per manufacturer's instructions in an approved shade & colour in 2 coats after one coat of primer as per manufacturer's instructions on external surfaces of walls including preparation of surface, scaffolding etc., complete	SQM	2,100		
2	EXTERIOR PAINTING: Providing and Applying of 1 coat of Primer and 2 coats of Special type weather proof Exterior Emulsion including Surface preparation and Filling the Cracks with Cement based putty with approved Make and shade including all necessary required accessories, scaffoldings, transportation, labour, Cleaning, etc. completed as directed by Engineer-in-Charge.	SQM	2,300		
3	Providing & construction Brick Masonry wall of locally available Brick of wall thickness as mentioned below using bricks of minimum compressive strength 35kg/sqm in Cement mortar (1:5) for sub-structure like foundation, plinths, etc. complete to its true line & level in cement mortar proportion as specified in shapes, size, at all heights, depths, leads & curing of the same for 7 days etc. complete as per the drawings and to the satisfaction of Engineer-in-Charge b) 230 mm thick ordinary bricks	CBM	45		
4	Supply and fixing of Indian wc Make: Cera	NO.	8		
5	Supply and fixing urinals	NO.	6		
6	Supply and installing female urinals	NO.	5		
7	Supply and fixing urinal partition	NO.	4		
8	Supply and fixing urinal spreader	NO.	4		
9	Connection pipe	NO.	4		
10	Supply and fixing waste coupling		4		
11	Supply and fixing waste pipe	NO.	4		
12	Pushcock	NO.	4		
13	Supply and fixing of SS long body taps	NO.	15		
14	Supply and fixing of ball wall which act as the stopper	NO.	15		
15	Supply and fixing 3/4 cpvc pipe line	RMT	90		
16	Supply and fixing of 1-inch CPVC pipeline, including bends, couplings, brass elbows, T, as required	RMT	45		
17	SUPPLY AND FIXING 4" PVC PIPELINE FOR DRAIN WATER WITH REQUIRED NIPPLES, ELBOWS, TS, BENDS	RMT	60		
18	Supply and fixing of 6-inch PVC pipeline SDR2	RMT	35		
19	Demolishing/ Breaking carefully existing Indian WC and brick masonry with both-side plaster of thickness 230 mm, manually or by mechanical means. Stocking at site with good housekeeping.	CBM	30		
S. No.	ITEM	UNIT	QTY.	RATE	AMOUNT
20	Providing, mixing & placing in position cast in situ PCC of following proportion for base including	CBM	20		

	preparing and compacting of sub __CTRL_02__base, levelling, consolidating and finishing all form work, vibrating concrete with mechanical vibrators, curing etc. all complete as directed by Engineer-in-Charge/Designer b) 1: 3: 6				
21	Supply and fixing of manhole for drainage	NO.	3		
22	Supply and fixing of water tank which contains 3 to 5 layers - 1500 litres	NO.	1		
23	Providing and fixing ISI-marked WPC door shutters with frame of 1st class material, shutters 35 mm thick, including ISI-marked stainless steel butt hinges with necessary screws	SQF	231		
24	Supplying, detailing, and fabricating as per specifications and approved fabrication drawings (which are to be prepared by Contractor and approved by the Engineer), transporting to site and erecting structural steel members for all heights and at all levels including provision of necessary erection bolts, nuts, washers, cleats, stiffeners, gussets, base plates, and all necessary operations such as but not limited to preheating as per specifications straightening, bending, cutting, drilling, grinding, machining, if specified, welding etc. complete including cleaning, grinding and removing the welding burr and preparing surface and as directed by Engineer-in-Charge.	SQM	49		
25	Iron structure	MTS	0.9		
26	Septic tank with the cc rings of 4 feet of the ring and 8 feet depth	LPSM	1		
27	Providing & applying external sand-faced cement plaster to substructure concrete surfaces, brickwork, curved surfaces, arches in its true line & level, plumb, right angles, etc. for all leads and lifts, 20mm thick, applied in two coats. First coat in cement mortar (1:4), 12 mm thick. including making the surface ready for receiving next coat and second coat in 1:4 cement mortar, 8 mm thick, sand-faced, curing, cleaning & excluding scaffolding & staging etc. complete as per instructions by Engineer-in-Charge	SQM	195		
28	SS name plate board 5x3	No.	2		
29	Supply and fixing of washbasin with all accessories	NO.	3		
30	Applying red oxide in washrooms	LPSM	1		
31	Constructing a wash basin with brickwork size of 8 feet with all plumbing connections and water supply	LPSM	1		
	Taxable Amount				
	GST				
	Total Amount				