BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

State Office: Bihar
House No. A/115, Park Road, PO. Ashiana Nagar, District: Patna
Patna 800025
Tel.: 0612 2292486

INVITATION FOR QUOTATION

Date-26.10.2026

To,

_____

_____

Dear Sir / Madam,

Sub.: **INVITATION FOR QUOTATION FOR "WALL PAINTING"**

You are invited to submit your most competitive quotation for the following Service:

Brief description of the Service	Specifications	Quantity (Pc)	Service period	Place of Service
Wall Painting	Wall Painting – Putti (As per requirement to repair the wall) +Waterproof Wall Primer + Water Proof /Oil Paint (Paint **Brand- Birla Opus/Asian Paint/Berger**) Size of the Wall Paintings 4X6 (Feet) including all the tools brush, thinner, Stencils, Colour Paint etc. and artisan cost Location -600 Village In Purnea	600	Within 20 days of issue of P. O.	600 Villages in Purnea (Maximum120 KM Radius)

Detailed Description of the Service: As above

1. **Quoted Price:**
   a. The offer shall be for full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
   b. The party shall quote for goods / services in the attached format of quotation.
   c. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
   d. The rates quoted by the party shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
   e. Delivery and transportation at party's cost.
   f. The prices shall be quoted in Indian Rupees only.

2. Each party must submit only one **SEALED** quotation. Party shall not contact other parties in matters relating to this quotation.

3. **Validity of Quotation**
   The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

4. **Evaluation of Quotations**

a. BAIF will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions and specifications.
b. The evaluation would be done for all the goods / services put together or separately as feasible. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly.
c. List of similar works undertaken with details of clients etc. if any should be provided.
d. Contract will be awarded to the responsive party/ies based on technical cum commercial grounds.

5. **Award of contract**

a. The contract will be awarded to the party/parties whose quotation has been determined to be substantially responsive and technical specifications and commercial terms best suited to the requirement. BAIF, prior to the expiry of the validity period of the quotation, will notify the party/parties whose quotation has been accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase Order or Work Order. Quotations shall include GST & PAN numbers.
b. Notwithstanding the above, BAIF reserves the right to accept or reject any quotation and to cancel the procurement process and reject all quotations any time prior to the award of the contract.
c. Rate contract can be entered into for subsequent procurement. Order may be given partially & in multiple slabs.
d. The party/parties are bound to abide by the guidelines of the Internal Committee of the organisation.

6. Normal commercial guarantee / warranty shall be applicable to the supplied goods.

7. Payment terms: After delivery within 15 days by cheque / electronic transfer on receipt of invoice.

8. Queries pertaining to specifications and scope, if any, may be clarified by contacting the undersigned during office hours.

9. You are requested to provide your offer **on or before** 08-11-2026 in the name of **BAIF Institute for Sustainable Livelihoods and Development- Bihar** only at the above address. Please superscribe subject on the envelope.

10. We look forward to receiving your quotations and thank you for your interest in this project.

BAIF Institute for Sustainable Livelihoods and Development

Wall Painting

for

Authorised Signatory