INVITATION FOR QUOTATION

Date: 07/11/2026

You are invited to submit your most competitive quotation for the following works:

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	Anganwadi Kitchen Shed Constructions	As per the attached Annexure	8	24.4

To assist you in the preparation of your quotation, we are enclosing the following:

a) Detailed Bill of Quantities
b) Instructions to Bidders
c) Draft Contract Agreement format, which will be used to finalise the agreement for this Contract.

You are requested to submit your offer by 15/11/2026, before 5:00 pm.

Quotations will be opened in the presence of Bidders or their representatives who choose to attend on 16.11.2026 at 11 am in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**. We look forward to receiving your quotations, and thank you for your interest in this project.

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT



Sri. B. Shivarudrappa
Vice President - Programmes and
Regional Director - South

Instructions to Bidders

1. **Scope of Works**

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Telangana (EMPLOYER), invites quotations for the work as detailed below:

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	Construction of Kitchen Shed for Anganwadi	As per the attached Annexure	8	24.4

The successful bidder will be expected to complete the above work by December 25, 2026. The bidder may submit quotations for all the activities or may give quotations for any specific job in which they have prior experience.

2. **Eligibility criteria of the bidder**
   a) Financial turnover not less than Rs 20 lakhs for Civil projects
   b) Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs 10 lakhs OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs. 05 lakhs.
   c) Vendor should have an office in Telangana or Andhra Pradesh.

3. **Bid Price**
   a) The contract shall be for all works described in the bill of quantities, drawings, and technical specifications. Corrections, if any, shall be made by crossing out, initiating, dating and rewriting.
   b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
   c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
   d) The rates should be quoted only for Indian rupees.

4. **Submission of Quotations**
   a) The bidder is advised to visit the site of works at his own expense and obtain all information necessary for preparing the quotation.
   b) Each bidder shall submit only one quotation.
   c) The quotation submitted by the bidder shall comprise the following: -
      1. Quotation in the format given in Annexure I
      2. Signed Bill of Quantities as per Annexure II; and
      3. Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2(a) and clause 2(b).
      4. GST & Income tax clearance certificate and contractor license valid as of the date
   d) Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, no later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
   e) Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT – 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, after the deadline for submission of quotations, will

be rejected and returned unopened to the bidder.

5. **Validity of Quotation**
   The quotation shall remain valid for 15 days after the submission deadline.
6. **Opening of Quotations**
   Quotations will be opened in the presence of bidders or their representatives who choose to attend on the specified date and time at the designated location.
7. Information related to the evaluation of quotations and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.
8. **Evaluation of Quotations**
   The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which
   a) Meet the qualification criteria specified in clause two above.
   b) Are properly signed; and
   c) Conform to the terms and conditions, specifications, and drawings without material deviations.
9. **Award of Contract**
   The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive, who has offered one of the three lowest evaluated quotation prices, who meets the specified qualification criteria, who comprehensively agrees to all the terms and conditions mentioned in this document, and who agrees to the terms as outlined below. BAIF Institute for Sustainable Livelihoods and Development reserves the right to finalise the bidding process among the three lowest bidders.

   a) The party whose quotation is accepted will be notified of the award of the contract by the Employer before the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.
   b) The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the least price offered.
   c) The contract shall be terminated at any point if the quality of material delivered, the scope of work and the specifications are unsatisfactory. The payment for work done to date shall be released in favour of the bidder only after satisfactory inspection by the BAIF Institute for Sustainable Livelihoods and Development.
   d) The arrangement of water and electric power and any other machine and equipment (cranes, excavators, etc.) necessary for installation, transportation, handling, etc., will be within the bidders' scope. Bidders are requested to include all such costs in their bids.
   e) The bidder shall submit a work completion report mentioning the amount of work done.
10. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation, cancel the bidding process, and reject all quotations at any point in time before the award of the contract.
11. The bidder whose bid is accepted will be notified of the award of the contract by the Employer before expiry of the validity period of the quotation.

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QUOTATION **Annexure I**

To:

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT
17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059

Subject: Quotation for Construction of Anganwadi Kitchen Shed, with a minimum size of 10*12 Feet, based on the feasibility of the location in Narnoor block of Adilabad District, Telangana.

Reference: Request for quotation dated _____ from BAIF Institute for Sustainable Livelihoods and Development – 17-1-382/SN/52, Srinivasa Nagar Colony, Champapet, Hyderabad 500059

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs._____ (as per details of work specifications given in Annexure II attached herewith)

[in figures]

Rs._____[in words] including taxes.

This quotation and your written acceptance shall constitute a binding contract between us. We understand that you are not bound to accept the lowest of any quotation you receive.

We certify that we have taken steps to ensure that no person acting on our behalf will engage in bribery or corruption.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully

Date: _____

Authorised Signature:

Name & Title of Signatory: ___

Name of Bidder: _____

Address: _____

LETTER OF ACCEPTANCE (ON LETTER HEAD OF THE EMPLOYER)-CUM-NOTICE TO PROCEED WITH THE WORK

To: **Date:**

Name and Address of the Contractor

_____
_____
_____
_____

Dear Sirs,

This is to notify you that we accept your quotation dated Date] for executing the contract price of rupees [Amount in words and figures].

It is also stated that if any of the completed work is found to have a fault/becomes damaged within 12 months, the same shall be attended to by the vendor at his own cost.

You are also requested to sign the agreement form and proceed with the work, no later than the specified deadline, under the instructions of the Project Coordinator, and ensure its completion within the contract period.

With the issuance of this acceptance letter, the contract for the above mentioned work stands concluded.

Yours faithfully

Authorised Signature
Name and title of Signatory

Annexure II

Construction of Kitchen Shed

HDFC Narnoor - HRDP Project

PIA: BISLD TG Supported By: HDFC

Abstract Estimate

Name of the work: Construction of Anganwadi Kitchen Sheds in Narnoor Block of Adilabad district (CD1)

S. No.	Description	Quantity	Unit	Rate	Per	Amount in Rs.
1	Earth work	3.26	Cum			
2	Plain Cement Concrete corresponding to M7.5 grade as per IS 456 equivalent to (1:4:8)	1.66	Cum			
3	Filling with Sand in trenches, sides of foundations and basement with initial lead in layers not exceeding 15cm thick,	4.23	Cum			
4	Brick Masonry in superstructure with CM (1:8) prop: using Fly ASH Bricks of size 290x225x140mm	13.97	Cum			
5	RCC M20 prop using 20mm size HBG Metal carry	4.07	Sqm			
6	Plastering with CM(1:5) Prop: 12mm thick in single coat including cost and conveyances of all materials like cement, sand, water etc.,	110.38	Sqm			
7	Supply and fixing of Door 1.22 x2.10 Size with frame 100x75mm thick and Shutter with laminated solid bond flush door 30mm thick including all fixtures and labour charges etc completed	1	No.			
8	Supply and fixing of iron grill Windows 0.90 x0.90 Size with frame and two Shutter including all fixtures and labour charges etc completed	2	No.			
9	Supply & fixing pre-painted galvalium trepizoidal profile roofing sheets with 0.47mm thickness, coating Alu-zinc coating AZ 150 GSM. Tensile strength : 550 MPA	16.89	Sqm			
10	Supply and Fixing MS Purlins 50mm dia 3.60mm thick as per IS 1161 -2014 including cost and conveyance of all materials to site, sales and other taxes, all labour charges such as fabrication, fixing.	24,66	Sqm			

S. No.	Description	Quantity	Unit	Rate	Per	Amount in Rs.
11	Painting of New walls with two coats of Acrylic Emulsion Paint Weather proof with silicon additives Exterior grade content less than 50 grams/litre.	99.25	Sqm			
12	Unforeseen items for electrification and other requirements					
Amount						
GST 18%						
Total Amount						

HDFC Bank HRDP (P0961) Project, Narnoor, Adilabad, TS, 504311

PIA-BISLD-TG **Supported By: HDFC Bank**

Detailed Estimate

NAME OF THE WORK: CONSTRUCTION OF KITCHEN SHEDS-NARNOOR BLOCK, ADILABAD DIST., HDFC Bank-HRDP PROJECT

DETAILED-CUM-ABSTRCT ESTIMATE

S.No	Description of work	No.			Length	Breadth	Depth	Quantity	Units	Rate	Per	Total
1	Earthwork excavation and depositing on bank with initial lead of 10m and initial lift of 3m in Loamy & Clayey Soils like BC Soils, Red Earth & Ordinary Gravelly Soils (SS 20-B) including all operational incidental labour charges such as shoring, strutting, sheeting, planking and dewatering including cost of hire charges of T & P, labour charges etc., complete for finished item of work including seigniorage charges excluding dewatering charges etc., complete for Foundation of Building. (APSS No. 308)											
	L/W	1	x	2	4.26	0.38	0.60	1.94				
	S/W	1	x	2	2.90	0.38	0.60	1.32				
								3.26	**Cum**		**Cum**	-
2	Plain Cement Concrete corresponding to M7.5 grade as per IS 456 equivalent to (1:4:8) proportion nominal mix (cement: fine aggregate: Coarse aggregate) using 40mm size Hard Blasted Granite (IS383, 1970) metal from approved quarry including cost and conveyance of all materials like cement, sand, coarse aggregate, water etc. to site, including seigniorage charges, sales & other taxes on all materials, all operational, incidental, and labour charges such as mixing, laying and ramming concrete in layers in position not exceeding 15cm, finishing top surface, curing concrete, etc., complete for finished item of work for Foundations (APSS No. 402)											
	L/W	1	x	2	4.26	0.38	0.10	0.32				
	S/W	1	x	2	2.90	0.38	0.10	0.22				
	FLOORING	1	x	1	3.65	3.05	0.10	1.11				
								1.66	**Cum**		**Cum**	-
3	Filling with Sand in trenches, sides of foundations and basement with initial lead in layers not exceeding 15cm thick, consolidating each deposited layer by watering and ramming including cost and conveyence of water to the work site and all operational, incidental, labour charges, seigniorage charges, hire charges of T & P etc., complete for finished item of work. (APSS NO. 309 & 310)											
	inside basement	1	x	1	3.65	3.05	0.38	4.23				
								4.23	**Cum**		**Smt**	-
4	Brick Masonry in superstructure with CM (1:8) prop: using Fly ASH Bricks of size 290x225x140mm with compressive of 50 Kgs / Sqcm from approved source including cost and conveyance of all materials like cement, sand, fly ash bricks, water etc., to site, including seigniorage charges, sales & other taxes on all materials, all operational, incidental and labour charges such as mixing cement mortar, constructing masonry, scaffolding charges, lift charges, curing, etc., complete for finished item of work. (APSS No. 501 & 504).											
	BELOW GL											
	L/W	1	x	2	4.26	0.38	0.88	2.85				
	S/W	1	x	2	2.90	0.38	0.88	1.94				
	ABOVE GL											
	L/W BACK SIDE	1	x	1	4.11	0.23	2.70	2.55				
	L/W FRONT	1	x	1	4.11	0.23	2.40	2.27				
	S/W	1	x	2	3.05	0.23	2.55	3.58				
	deduct Doors	1	x	-1	1.22	0.23	2.10	-0.59				
	Windows	1	x	-2	0.90	0.23	0.90	-0.37				
	for plat form	1	x	1	3.05	0.60	0.45	0.82				
	Steps	1	x	1	2.21	0.60	0.15	0.2				
		1	x	1	2.21	0.30	0.15	0.1				
	for shelves	1	x	1	0.23	0.23	1.80	0.1				

S.No	Description of work	No.			Length	Breadth	Depth	Quantity	Units	Rate	Per	Total
	Copping running meter	1	x	1	9.87	0.23	0.23	0.52				
								13.97	CUM		cum	-

5	RCC M20 prop using 20mm size HBG Metal carry from approved quarry including cost and conveyance of all materials and labour charges etc. completed. For shelves											
	For shelves 32mm THK	1	x	4	2.26		0.45	4.07				
								4.07	**Smt**		**Smt**	-
6	Plastering with CM(1:5) Prop: 12mm thick in single coat including cost and conveyances of all materials like cement, sand, water etc., to site , including sales and others taxes on all material, all operational, incidental charges and labour charges such as mixing mortar, finishings, curing, etc., complete for finished item of work. (APSS 901,906)											
	BASEMENT L/W Bs & Fs	1	x	2	4.26		0.45	3.83				
	BASEMENT S/W	1	x	2	3.66		0.45	3.29				
	L/W BACK SIDE	1	x	1	4.11		2.70	11.1				
	L/W FRONT	1	x	1	4.11		2.40	9.86				
	S/W	1	x	2	3.51		2.55	17.9				
	Inside room	1	x	2	3.65		2.55	18.62				
	Inside room	1	x	2	3.05		2.55	15.56				
	Deduct Doors	1	x	-1	1.22		2.10	-2.56				
	Windows	1	x	-2	0.90		0.90	-1.62				
	For plat form f/s	1	x	1	3.05		0.45	1.37				
	For plat form top	1	x	1	3.05	0.60		1.83				
	Shelves support wall	1	x	2	0.60		1.80	2.16				
	Front	1	x	1	0.23		1.80	0.41				
	Shelves top / bottom	2	x	4	0.60		1.80	8.64				
	Edges	1	x	4	1.80		0.05	0.36				
	Steps	1	x	2	2.21		0.30	1.33				
		1	x	2	0.60		0.30	0.36				
	Copping running meter	1	x	1	9.87		0.69	6.81				
	flooring	1	x	1	3.05		3.65	11.13				
								110.38	**Smt**		**Smt**	-
7	Supply and fixing of Door 1.22 x2.10 size with frame 100x75mm thick and Shutter with laminated solid bond flush door 30mm Thick including all fixtures and labour charges etc completed											
		1	x	1				1				
								1.00	**No.**		**LS**	-
8	Supply and fixing of iron grill Windows 0.90 x0.90 Size with frame and two Shutter including all fixtures and labour charges etc completed											
		1	x	2				2				
								2.00	**No.**		**LS**	-
9	Supply & fixing pre-painted galvalium trepizoidal profile roofing sheets with 0.47mm thickness, coating Alu-zinc coating AZ 150 GSM. Tensile strength : 550 MPA, paint coating : Regular modified polyster painting. Thickness (top) 18-20 microns,(bottom) 5-7microns including C/C of all materials like sheets, J bolts, bitumen washers etc. with or wothout ridge with sales & all other taxes & all labour charges etc. complete for fixing sheets in position.											

	shed	1	x	1	4.11	4.11		16.89				
								16.89	**Sqm**		**Sqm**	-

S.No	Description of work	No.			Length	Breadth	Depth	Quantity	Units	Rate	Per	Total
10	Supply and Fixing MS Purlins 50mm dia 3.60mm thick as per IS 1161 -2014 including cost and conveyance of all materials to site, sales and other taxes, all labour charges such as fabrication, fixing in position etc., complete for finished item of work											
		1	x	1	24.66			24.66				
								24.66	**Rmt**		**Sqm**	**-**
11	Painting to New walls with two coats of Acrylic Emulsion Paint Weather proof with silicon additives Exterior grade content less than 50 grams/ litre.of superior quality of approved brand and shade over base coat of cement primer grade -II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc., sales & other taxes, all operational, incidental and labour charges such as scaffolding charges, lift charges, curing etc., complete for finished item of work .											
								99.25	**Smt**		**Smt**	**-**
12	Unforeseen items for electrification and other requirements									**25000.00**	**LS**	**25,000.00**