BAIF Institute for Sustainable Livelihoods and Development
Regd. Office: L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110
Phone: 04344-225110 E-mail: bisld.tamilnadu@baif.org.in Webpage: https://baif.org.in/baif-livelihoods
CIN: U73200PN2012NPL142984

Ref: BISLD-TN/PC/2026-27/43 **Date: 24.11.2026**

INVITATION FOR QUOTATION

You are invited to submit your most competitive quotation for the following works:

S. No.	Brief Description of the works	Quantity in Units	Period of Completion
1	Solar Powered Drinking Water System	5	30th December 2026
Total			

You are requested to provide your offer latest by **27.11.2026** before 10:00AM.

Quotations will be opened in the presence of bidders or their representatives who choose to attend on **27.11.2026** at 11:00 am in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110**

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT

Shri. B. Shivarudrappa
Regional Director

Regional Office:
- **South: House No. 17-1-382/SN/22, Srinivasa Nagar Colony, Champapet, Hyderabad, Telangana 500059**
  ☎ +91-40-24075405 ✉ bisld.south@baif.org.in

Head Office:
- **BAIF Development Research Foundation, BAIF Bhavan, Dr. Manibhai Desai Nagar, NH 48, Warje, Pune 411058, Maharashtra ☎ + 91 20 25231661 ✉ baif@baif.org.in Website: www.baif.org.in**

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INSTRUCTIONS TO BIDDERS

1. Scope of Work

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Tamil Nadu (EMPLOYER) invites quotations for the activities as detailed in the table given below.

S.no	Brief Description of the works	Quantity in Units	Period of Completion
1	Solar Powered Drinking Water System	5	30th December 2026
	Total		

The successful bidder will be expected to complete the work by the intended completion period specified above. The bidder may submit quotations for all the activities or may give quotations for any specific work in which he has prior experience.

2. **Qualification of the bidder:**

a) Financial turnover not less than Rs. 40 Lakhs; OR

b) Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs. 30 Lakhs; OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs. 15 Lakhs.

c) The bidders should produce latest valid GST, Income Tax clearance certificate and contractor license.

3. Bid Price

a) The contract shall be for the entire material as described in the Bill of Quantities and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.

c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

d) The rates should be quoted in Indian Rupees only.

4. Submission of Quotations

a) The bidder is advised to obtain all information that may be necessary for preparing the quotation.

b) Each bidder shall submit only one quotation.
c) The quotation submitted by the bidder shall comprise of the following:

1. Quotation and Bill of Quantities in the format given in Annexure I; and
2. Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2(a) and 2(b).
3. GST & Income Tax clearance certificate and contractor license valid as on date.

d) Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, TAMIL NADU**, no later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
e) Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, TAMIL NADU**, after the deadline for submission of quotations, will be rejected and returned unopened to the bidder.
Quotation should be addressed to: BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, L 132 A, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110. Email: **bisld.tamilnadu@baif.org.in**

5. Validity of Quotation

Quotation shall remain valid for a period of not less than 15 days after the date of deadline specified for submission.

6. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

7. Confidentiality

Information related to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive, i.e. those which:
a) Meet the qualification criteria specified in clause 2 above.
b) Are properly signed; and
c) Conform to the terms and conditions, specifications and drawings without material deviations.

9. Award of Contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered among the lowest three evaluated quotation

prices, meets the specified qualification criteria, and agrees comprehensively to all the terms and conditions mentioned in this document and to enter into an agreement as given below. The source PDF contains the wording "NGST will reserve the right for finalisation of bidders amongst the lowest three bidders"; please review this wording before issuing.

The party whose quotation has been accepted, will be notified of the award of the contract by the Employer prior to the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.

a) The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the least price offered.
b) The contract shall be terminated any time if the quality of material delivered, the scope of work and specifications are not found to be satisfactory. Payment for work done till date shall be released in favour of the bidder only after satisfactory inspection by NGST.
c) Arrangement of water and electric power and any other machine and equipment handling, etc. will be within the scope of the bidders. Bidders are requested to include cranes and excavators necessarily required for installation and transportation.

10. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations any time prior to the award of contract.

11. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiry of the validity period of the quotation.

12. Period of Warranty and Maintenance:

The "Period of Warranty and maintenance" for the material is Twelve months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

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Annexure I

QUOTATION

To: BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110.

Subject: Quotation for Installation of Solar Powered Drinking Water System at Mosur (12.776115, 79.311585), Pazhiyanur (12.819795, 79.34625) , Mazhaiyur (12.765822, 79.363181), Vellambi (12.759555, 79.381169), Allalachery (12.783041, 79.4156447) , Timiri block, Ranipet District, 632512.

Reference: Request for quotation dated_____from BAIF Institute for Sustainable Livelihoods and Development – Tamil Nadu, **Old Rayakottai Road, HUDCO, Hosur, Krishnagiri District, Tamil Nadu 635110.**

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs. _____
(as per details of work specifications given in the annexure II attached herewith)

[in figures]

Rs. _____[in words] including taxes.

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.
We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully,

Authorised Signature : Date:

Name & Title of Signatory :

Name of Bidder :

Address :

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LETTER OF ACEPTANCE (ON LETTERHEAD OF THE EMPLOYER)-CUM-NOTICETO PROCEED WITH THE WORK

Date: _____

To:
[Name and Address of the Contractor]

_____

_____

_____

_____

Dear Sirs

This is to notify you that your Quotation dated _____for execution of the _____for the contract price of Rupees _____{Amount in words and figures], is hereby accepted by us.

This is to hereby give consent that if any of the material is found to be faulty/becomes damaged during transportation/delivery, the same shall be attended to by the vendor from his own cost.

You are also requested to sign the agreement form and proceed with the work no later than_____ under the instructions of the Project Coordinator_____and ensure its completion within the contract period.

Yours faithfully
Authorised
Signature
Name and title of Signatory

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FORMAT OF QUOTATION

Sr. No.	Particulars	Technical	Quantity	Approximate Cost Rs.	
	Item (s) / Work(s)	Specification / Details		Rate	Cost
1	SOLAR POWERED Drinking Water system	250 LPH RO Plant (Raw water pump CRI 1HP, 2 Vessels, UKL/Tata Membrane housing, Dosing set, CPVC pipes, High pressure pump 2HP CRI, Filmtec membrane) - 1 Set	5 Units		
		1000 Litre SS (Stainless Steel) Storage Tank - 1 Pcs			
		Coinbox Setup (CRI pump + Coin Box + Solenoid Valve automated dispensing) - 1 Pcs			
		595W Solar Panels (Tier 1 High-Efficiency Mono-PERC) - 8pcs			
		5 KW On-Grid/VFD Solar Drive Inverter - 1 Pcs			
		Solar Module Mounting Structure (GI Galvanized) - 1 Set			
		MC4 Connectors, Solar DC Cables & Extra Electrical Accessories - 1 Set			
		Installation, Erection, Testing and Commissioning Service Charges			
Total					
Taxes @% (if any)					
Grand Total					

Terms and Conditions:

1. GST number
2. Type of GST – Composite/ Regular
3. Transport Should be included
4. Quotation Validity
5. Warranty/Guarantee
6. Expiry date of material (Wherever applicable)
7. Days required to fulfill Orders
8. Damaged material will not be accepted.

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