INVITATION FOR QUOTATION

Date: 17.11.2026

You are invited to submit your most competitive quotation for the following works:

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	School Infra Development	As per the attached Annexure	03	31.5

To assist you in the preparation of your quotation, we are enclosing the following:

a) Detailed Bill of Quantities
b) Instructions to Bidders
c) Draft Contract Agreement format, which will be used to finalise the agreement for this Contract.

You are requested to provide your offer by 23.11.2026 before 5 pm.

Quotations will be opened in the presence of Bidders or their representatives who choose to attend on 24.11.2026 at 11 am in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**. We look forward to receiving your quotations, and thank you for your interest in this project.

For BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT



Shri. B. Shivarudrappa

Vice President, Programmes and

Regional Director

Instructions to Bidders

1. **Scope of Works**

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, Telangana (EMPLOYER) invites quotations for the work as detailed in the table below.

S. No.	Name of the Work	Size	Quantity	EVC (Rs. in Lakhs approx. with Tax)
1	School Infra Development	As per the attached Annexure	03	31.5

The successful bidder will be expected to complete the above work by 30.12.2026. The bidder may submit quotations for all the activities or may give quotations for any specific job in which he has prior experience.

2. **Eligibility criteria of the bidder**
   a) Financial turnover not less than Rs 20 lakhs for Civil projects
   b) Satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least one similar work of value not less than Rs 20 lakhs OR satisfactorily completed as prime contractor (or as a sub-contractor duly certified by the employer/main contractor) at least two similar works of value not less than Rs 10 lakhs.

3. **Bid Price**
   a) The contract shall be for all works described in the bill of quantities, drawings, and technical specifications. Corrections, if any, shall be made by crossing out, initiating, dating and rewriting.
   b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
   c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
   d) The rates should be quoted only in Indian rupees.

4. **Submission of Quotations**
   a) The bidder is advised to visit the site of works at his own expense and obtain all information necessary for preparing the quotation.
   b) Each bidder shall submit only one quotation.
   c) The quotation submitted by the bidder shall comprise the following: -
      1. Quotation in the format given in Annexure I
      2. Signed Bill of Quantities as per Annexure II; and
      3. Audited financial statement and work completion report from the concerned authorities as proof for items mentioned in clause 2 (a) & clause 2 (b).
      4. GST & Income Tax clearance certificate and contractor license valid as of the date
   d) Quotations must be received in the office of **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT, 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.
   e) Any quotation received by **BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT – 17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059**, after the deadline for submission of quotations, will be rejected and returned unopened to the bidder.

5. **Validity of Quotation**

The quotation shall remain valid for 15 days after the submission deadline.

6. **Opening of Quotations**

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the invitation letter.

7. Information related to the evaluation of quotations and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. **Evaluation of Quotations**

The Employer will evaluate and compare the quotations determined to be substantially responsive, i.e. which

a) Meet the qualification criteria specified in clause two above.
b) Are properly signed; and
c) Conform to the terms and conditions, specifications, and drawings without material deviations.

9. **Award of Contract**

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive; who has offered a quotation which is among the three lowest evaluated quotation prices; who meets the specified qualification criteria; who agrees comprehensively to all the terms and conditions mentioned in this document and agrees to agree as given below. BAIF Institute for Sustainable Livelihoods and Development reserves the right to finalise the bidding among the three lowest bidders.

a) The party whose quotation is accepted, will be notified of the award of the contract by the Employer before the expiry of the validity period of the quotation. The terms of the accepted offer shall be incorporated in the Purchase Order.
b) The contract may be given to more than one bidder/s as found suitable if they agree to provide the material at the lowest price offered.
c) The contract shall be terminated at any point if the quality of material delivered, the scope of work and the specifications are unsatisfactory. BAIF Institute for Sustainable Livelihoods and Development shall release payment for work done to date in favour of the bidder only after satisfactory inspection.
d) The arrangement of water and electric power and any other machine and equipment (cranes, excavators, etc.) necessary for installation, transportation, handling, etc., will be within the scope of the bidders. Bidders are requested to include all such costs.
e) The bidder shall submit a work completion report mentioning the amount of work done.

10. Notwithstanding the above, the Employer reserves the right to accept or reject any quotation, cancel the bidding process, and reject all quotations at any point of time before the award of the contract.

11. The bidder whose bid is accepted will be notified of the award of the contract by the Employer before expiry of the validity period of the quotation.

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QUOTATION **Annexure I**

To:

BAIF INSTITUTE FOR SUSTAINABLE LIVELIHOODS AND DEVELOPMENT
17-1-382/SN/52, Srinivasa Nagar Colony, Near Sports Club, Champapet, Hyderabad 500059

Subject: Quotation for activity repair and Renovation of schools in Kundangurthi, Chippagiri, Ram Durgam villages of Chippagiri Mandal of Kurnool district.

Reference: Request for quotation dated _____ from BAIF Institute for Sustainable Livelihoods and Development – 17-1-382/SN/52, Srinivasa Nagar Colony, Champapet, Hyderabad 500059

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith for a total Contract Price of Rs._____ (as per details of work specifications given in Annexure II attached herewith)

[in figures]

Rs._____[in words] including taxes.

This quotation and your written acceptance shall constitute a binding contract between us. We understand that you are not bound to accept the lowest of any quotation you receive.

We certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 5 of the Instructions to Bidders.

Yours faithfully

Date: _____

Authorised Signature :

Name & Title of Signatory : _____

Name of Bidder : _____

Address : _____

LETTER OF ACCEPTANCE (ON LETTER HEAD OF THE EMPLOYER)-CUM-NOTICE TO PROCEED WITH THE WORK

To: **Date:**

Name and Address of the Contractor

_____
_____
_____
_____

Dear Sirs,

This is to notify you that we accept your quotation dated Date] for executing the contract price of rupees [Amount in words and figures].

It is also stated that if any of the completed work is found to have a fault/becomes damaged within 12 months, the same shall be attended to by the vendor at his own cost.

You are also requested to sign the agreement form and proceed with the work no later than _____under the instructions of the Project Coordinator_____and ensure its completion within the contract period.

With the issuance of this acceptance letter, the contract for the above mentioned work stands concluded.

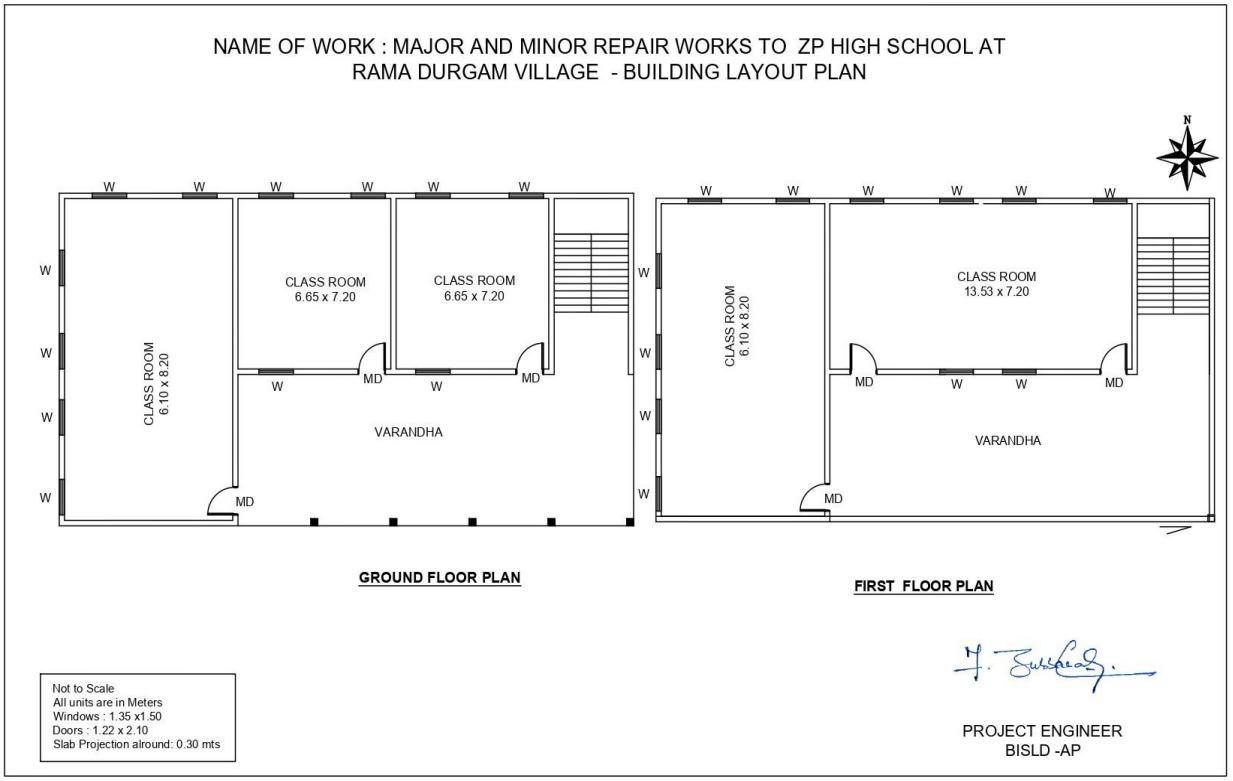
Yours faithfully

Authorised Signature
Name and title of Signatory

Annexure II

Renovation work of Ram Durgam School

Renovation of Smart School, ZPH School at Ramadurgam in Chippagiri Mandal - Kurnool (District)						
HDFC-HRDP Project			BISLD-AP-2026-27			
ABSTRCT ESTIMATE						
SN	**Name of the Work**	**Description**	**Units**	**Quantity**	**Rate**	**Amount**
1	Painting of Walls	Painting to New walls with two coats of Acrylic Emulsion Paint Weather proof with silicon additives Exterior grade content less than 50 grams/litre of superior quality of approved brand and shade over base coat of cement primer grade -II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	8000		
2	Painting of ceilings	Painting to New walls with two coats of Acrylic Emulsion Paint Weather proof with silicon additives Exterior grade content less than 50 grams/ litre of superior quality of approved brand and shade over base coat of cement primer grade - II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	2700		
3	Flooring, Waterproofing and Patchworks	Ceiling plastering with CM (1:4) Prop: 20mm thick in single coat, including cost and conveyance of all materials like cement, sand, water, etc., to site, including sales & other taxes on all materials, all operational, incidental charges and labour charges such as mixing mortar, finishing, curing, etc.,	Sqft	4500		
4	BaLA Painting	5 Rooms (5*220)	Sqft	1100		
Amount						
Tax						
Total Amount						

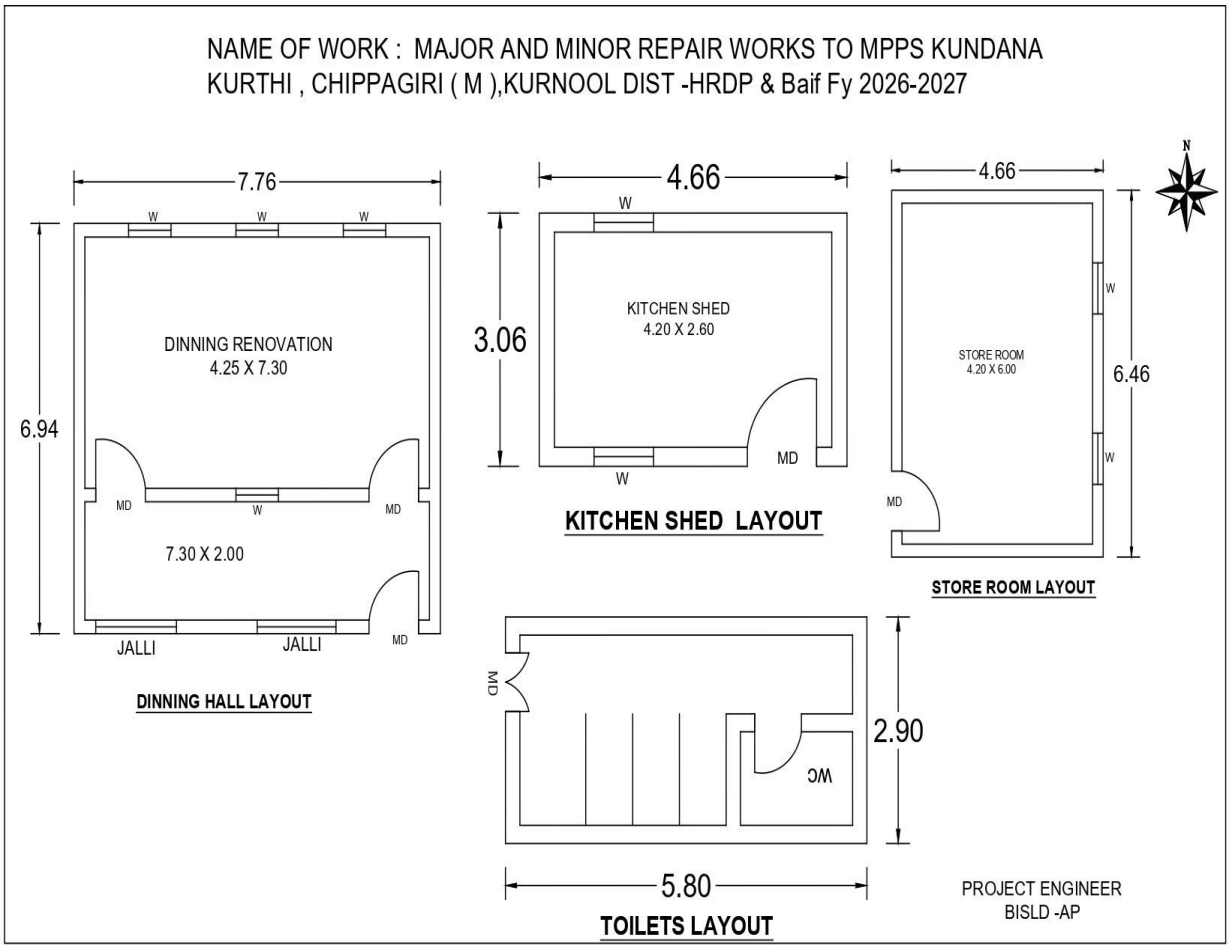


Annexure III

Renovation work of Kundan Kurthi School

ABSTRCT ESTIMATE						
SN	**Name of the Work**	**Description**	**Unit**	**Quantity**	**Rate**	**Total Amount**
1	Washroom Renovation	Attached detailed-cum-abstract estimation	LS	1		
2	School Name Board	Two sides iron base installation with Iron boards in middle	LS	1		
3	Fans & Tube Lights	10 quantity each with installation	No.	10		
4	Kitchen Shed (Renovation)	Attached detailed cum abstract estimation	lS	1		
5	Dining Hall Patch works and flooring	Attached detailed cum abstract estimation	LS	1		
6	Painting of Dining Hall walls	Painting to New walls with two coats of Acrylic Emulsion Paint, weather-proof with silicone additives, exterior-grade content less than 50 grams/litre of superior quality of approved brand and shade over base coat of cement primer grade-II, making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	3120		

SN	Name of the Work	Description	Unit	Quantity	Rate	Total Amount
7	Painting for Ceiling	Painting to New walls with two coats of Acrylic Emulsion Paint Weather proof with silicon additives Exterior grade content less than 50 grams/ litre of superior quality of approved brand and shade over base coat of cement primer grade -II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	1000		
8	Chairs and Tables for Teachers	5 Chairs and 5 tables	No.	5		
Amount						
Tax						
Total Amount						

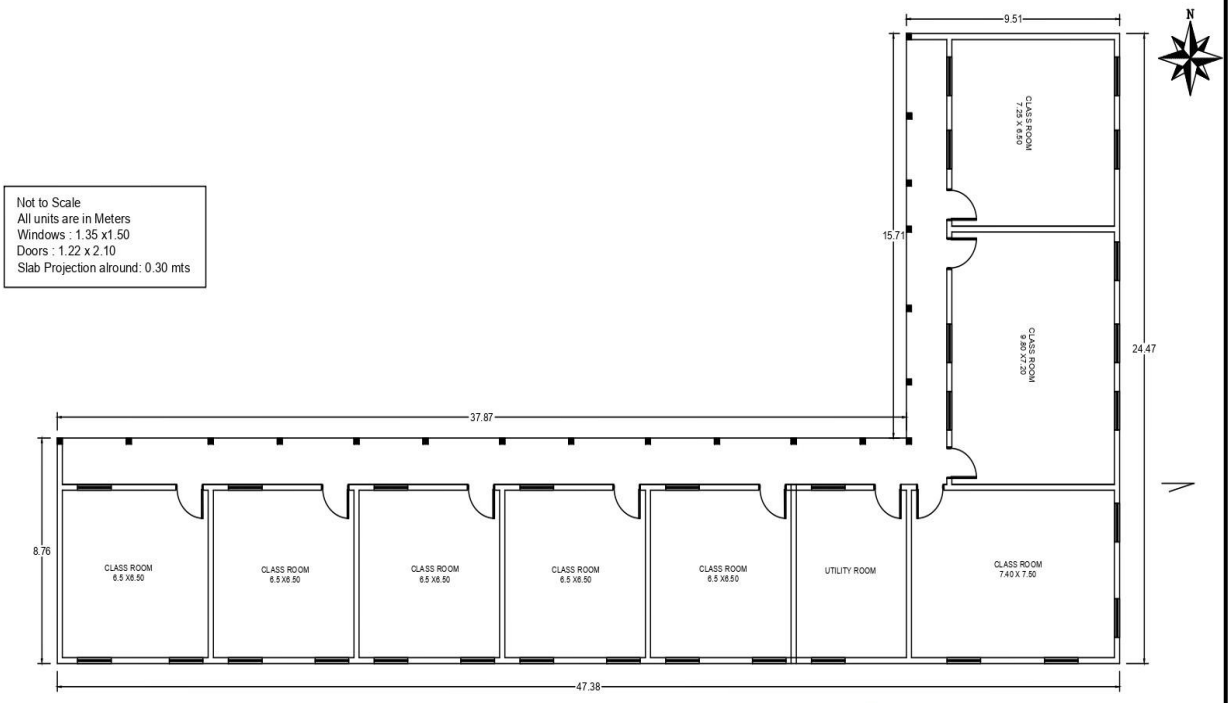


Annexure IV

Renovation work of Chippagiri School

Renovation of Smart School, ZPH School at Chippagiri in Chippagiri Mandal -Kurnool (District)-HRDP-BISLD-AP-2026-2027.						
ABSTRACT ESTIMATE						
S N	**Name of the Work**	**Description**	**Units**	**Quantity**	**Rate**	**Total Amount**
1	Painting of Walls	Painting of new walls with two coats of Acrylic Emulsion Paint weatherproof with silicone additives, exterior-grade content less than 50 grams/ litre of superior quality of approved brand and shade over base coat of cement primer grade -II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	8838		
2	Painting of ceilings	Painting to New walls with two coats of Acrylic Emulsion Paint, weatherproof with silicon additives, exterior-grade content less than 50 grams/ liter.of superior quality of approved brand and shade over base coat of cement primer grade -II making three coats in all to give an even shade after thoroughly brushing the surface to remove all loose powdered materials, including cost and conveyance of all materials, including cost and conveyance of all materials, cost of brushes, water to site, etc.,	Sqft	5250		
3	Flooring, Waterproofing and Patchworks	Ceiling plastering with CM (1:4) Prop: 20mm thick in single coat, including cost and conveyance of all materials like cement, sand, water etc., to site, including sales & other taxes on all materials, all operational, incidental charges and labour charges such as mixing mortar, finishing, curing, etc.	Sqft	5250		
4	BaLA Painting	5 Rooms (5*220)	Sqft	1100		
Amount						
Tax						
Total Amount						

NAME OF WORK : MAJOR AND MINOR REPAIR WORKS TO ZPHS CHIPPAGIRI (V&M),KURNOOL DIST -HRDP & Baif Fy 2026-2027



PROJECT ENGINEER
BISLD -AP